

## THE GOVERNING COUNCIL

### REPORT NUMBER 211 OF THE ACADEMIC BOARD

October 5, 2017

To the Governing Council, University of Toronto

Your Board reports that it held a meeting on Thursday, October 5, 2017, at 4:10 p.m. in the Council Chamber, Simcoe Hall.

#### Present:

**Andrea M. Sass-Kortsak,**  
Chair

**Nicholas Terpstra,** Vice-  
Chair

Vivek Goel, Voting Assessor

Sioban Nelson, Voting  
Assessor

Donald C. Ainslie

Ramona Alaggia

Larry Alford

Catherine Amara

Laura Anderson

Aarthi Ashok

Ana Patricia Ayala-Melendez

Glen Bandiera

Dwayne Benjamin

Heather S. Boon

Adalsteinn Brown

Markus Bussmann

Jasmine Carter

Samantha Chang

Gary W. Crawford

Graham Cromar

Amrita Daniere

James W. Davis

Luc F. De Nil

Raisa B. Deber

Gilbert Delgado

Joseph R. Desloges

David Dubins

Wendy M. Duff

Andrea Gonzalez

J. Connie Guberman

Inez Huang

Edsel Ing

Glen A. Jones

William Ju

Stephen R. Julian

Allan S. Kaplan

Jeannie Kim

Ronald H. Kluger

Linda M. Kohn

Cara Krmpotich

Ben Liu

Lorna Eleanor MacDonald

Maureen MacDonald

Mohan Matthen

Susan McCahan

Don McLean

Alexander Mulligan

Mama Nii Owoo

David Palmer

Lacra Pavel

Michele Peterson-Badali

Helene Polatajko-Howell

Mary Pugh

Michael J.H. Ratcliffe

Stephen J. Rupp

Suzan Schneeweiss

Anne Harriet Simmonds

David R. Smith

Salvatore Spadafora

Markus Stock

Eric Stubbs

Narhari Timilshina

Vincent Tropepe

Adrian Turner

Njoki Wane

Wendy Wang

Bruce Winter

Robert M. Wright

Robert Zhi Cheng Xu

L. Trevor Young

Rachel Zand

Emeli (Li) Zhang

#### REGRETS:

Meric S. Gertler

Joshua Barker

Suzanne Conklin Akbari

Christina H. Amon

Randy Boyagoda

Christine E. Burke

P.C. Choo

Sheree Drummond

Rahul Gupta

Daniel Haas

Kelly Hannah-Moffat

Zabeen Hirji

Thomas M. Hurka  
Ira Jacobs  
Linda Johnston  
Charlie Keil  
Claire M.C. Kennedy  
Bruce Kidd  
Ulrich J. Krull  
Ernest W.N. Lam  
Scott Mabury  
Hugh D. Segal  
Brian S. Silverman  
Richard M. Sommer

Jan K. Mahrt-Smith  
Faye Mishna  
Emmanuel Nikiema  
Cheryl Regehr  
Reinhart Reithmeier  
Trevor Rodgers  
Nikita Roy  
Melinda Scott  
  
Twesh Upadhyaya  
Samra Zafar

**Non-Voting Assessors:**

David Palmer, Vice-President, Advancement  
Gilbert Delgado, Chief of University Planning, Design and Construction  
Susan McCahan, Vice-Provost, Innovations in Undergraduate Education

**Secretariat:**

Joan Griffin, Secretary

**In Attendance:**

Mala Kashyap, Member of the Governing Council  
Gail Burrows, Executive Director, International  
Michael Kurts, Executive Director, Communications Partnerships, University of Toronto  
Communications (UTC)  
Mathias Memmel, President, University of Toronto Students Union (SAC/UTSU)  
Susan Senese, Interim CAO, University of Toronto Mississauga  
Archana Sridhar, Assistant Provost  
Meredith Strong, Director Office of the Vice-Provost, Students and Student Policy Advisor  
Lynn Wilson, Vice-Dean, Partnerships, University of Toronto Faculty of Medicine  
Sandy Welsh, Vice-Provost, Students, University of Toronto

**1. Chair's Remarks**

The Chair welcomed new and returning members and guests to the first meeting of the Academic Board for 2017-18. She introduced the Vice-Chair, Nicholas Terpstra, and the Secretary, Joan Griffin.

The Chair introduced the assessors to the Board who were present, explaining that they were senior members of the administration who had been appointed by the President to advise the Board.

Feedback from the 2017 Members' Evaluation Survey was shared with the Board.

Approximately 31 per cent of Board Members completed the survey, noting satisfaction with the work of the Board and the manner in which meetings were run. Members of the 2017-2018 Board will be invited to complete a similar survey in June 2018.

The Chair encouraged members to participate in meetings, and to actively and respectfully share their views on issues under discussion. She noted the importance of reviewing all documentation in advance and encouraged members to submit complex questions in prior to the meetings, so that fulsome responses could be presented to the Board while discussing the matter.

## **2. Orientation**

An orientation session, led by the Chair, Vice-Chair, Sioban Nelson, Vice-Provost, Faculty and Academic Life (on behalf of the Provost), and the Secretary was given for all Board Members.

The following topics were highlighted:

- University Governance Structure
- Board Membership
- Board Mandate, Standing Committees, and Items of Business
- Expectation of Members
- Elements of the Cover Sheet
- Proposal Development
- Academic Review and Planning

## **3. Report of the Vice-President and Provost**

On behalf of the Provost, Vice-Provosts Sioban Nelson and Susan McCahan provided an update on Strategic Mandate Agreements and an educational presentation.

### **Report on Strategic Mandate Agreement 2 (SMA2)**

- a. Sioban Nelson provided a brief update on the second Strategic Mandate Agreement (SMA2) process currently underway with the Ministry of Advanced Education and Skills Development (MAESD). The University was anticipating final confirmation of SMA2 shortly. SMA2 would cover the period 2017-2020 and build on the differentiation theme that began with SMA1 in 2014. SMA2 would include an undergraduate 'enrolment corridor' and repackage a portion of existing grants into differentiation envelopes tied to metrics in five areas: Student Experience; Innovation in Teaching and Learning Excellence; Access & Equity; Research Excellence and Impact; and Innovation, Economic Development and Community Engagement. Funding decisions based on the metrics would not be made until SMA3 in 2020.

**b. Education Session – Susan McCahan, Vice-Provost, Innovations in Undergraduate Education**

Susan McCahan gave a strategic education presentation to the Board identifying her key priorities for 2017-18 and highlighting key projects, including:

- Educational Technologies – Learning Management Engine, Academic Toolbox renewal
- Information System – course evaluations; Course Information System & Curriculum Management; Research Catalogue
- Curricular and Pedagogical Innovation – LEAF funding; online and hybrid teaching courses; curriculum mapping
- Experiential and Community-Engaged Learning – Centre for Community Partnerships

During discussions, Vice-Provost McCahan responded to questions about various issues including: the importance and challenges associated with curriculum mapping and the diverse approaches needed at the University of Toronto due to the complex program options in many Faculties; the need for student placements to be meaningful and relevant to academic program learning, and to career and life goals, as well as the question of appropriate compensation; the success of the 15 Learning and Education Advancement Fund (LEAF) projects; and, the ongoing advocacy by the University to have research included in the Ministry's definition of experiential learning.

**4. Renewal and proposed revisions of “Community Affiliated Hospital” template agreement**

David Dubins, Chair of the Planning and Budget Committee, provided a brief overview of the proposed revisions to the “Community Affiliated Hospital” Template Agreement.

At the invitation of the Chair, Trevor Young, Vice-Provost, Relations with Health Care Institutions, and Dean of the Faculty of Medicine, addressed the Board and noted the importance of placement opportunities for University of Toronto students. He further explained the types of settings in which students worked at Community Affiliated Hospitals, indicating the differences between the nine fully affiliated Toronto Academic Health Sciences Network (TAHSN) hospitals, and these other placement locations.

On motion duly moved, seconded and carried

YOUR BOARD RECOMMENDED

- a. THAT the revised template for community hospital affiliation agreements between the University of Toronto and the community hospitals be approved, effective immediately;

- b. THAT the President, or designate, be authorized to sign such agreements on behalf of the Governing Council, provided that the agreements conform to the approved template; and
- c. THAT the agreements signed under the provisions of this resolution be filed with the Secretary of Governing Council.

**5. Renewal and proposed revisions of “Non-Hospital Clinical Site Affiliation” template agreements**

David Dubins, Chair of the Planning and Budget Committee, provided an overview of the proposed revisions to the “Non-Hospital Clinical Site Affiliation” Template Agreement. He reported that the Committee had discussed and supported the proposed template revisions.

At the invitation of the Chair, Trevor Young, Vice-Provost, Relations with Health Care Institutions, and Dean of the Faculty of Medicine, addressed the Board. In response to Members’ questions, he defined the type of placement locations and clarified that ‘Non-Hospital Clinical Sites’ did not include agreements for home care services, which would fall under different kinds of agreements with other organizations.

On motion duly moved, seconded and carried

YOUR BOARD RECOMMENDED

- a) THAT the revised template for non-hospital clinical site affiliation agreements between the University of Toronto and the non-hospital clinical site be approved, effective immediately;
- b) THAT the President, or designate, be authorized to sign such agreements on behalf of the Governing Council, provided that the agreements conform to the approved template; and
- c) THAT the agreements signed under the provisions of this resolution be filed with the Secretary of Governing Council.

**6. University-Mandated Leave of Absence Policy**

Sandy Welsh, Vice-Provost, Students presented on the draft *University-Mandated Leave of Absence Policy* for consultation and feedback. The finalized *Policy* was anticipated to come forward to the Academic Board for recommendation at its next meeting.

Vice-Provost Welsh explained that the *Policy* was envisioned as a non-punitive way in which a Student may be placed on a Leave of Absence when, due to mental health or other similar issues, they posed a risk of serious threat to those students or others, or where the student was unable to engage in academic requirements when other supportive resource provisions had been unsuccessful. The use of the *Policy* would be a ‘last resort’ option. The proposed *Policy* was a result of a great deal of consultation and related to the Ombudsperson’s report over the past several years, which had identified the need for a policy like this. The proposed *Policy* had a built-in mechanism to ensure fair process and provides for a review and appeal. This kind of *Policy* is considered a best practice, with many institutions already having such policies in place. The proposed *Policy* was not intended to supersede existing leave policies but is expected to be used in place of the *Code of Student Conduct* – a disciplinary process

The Chair recognized Mathias Memmel, President of the University of Toronto Students’ Union (UTSU) with speaking rights, and he used the time to voice support for the *Policy* in principle, and to acknowledge the need for on-going dialogue regarding training for those who would form the Student Support Team (SST) under the *Policy*.

Discussion followed Vice-Provost Welsh’s presentation with questions concerning the non-punitive nature of the policy; how the appeals process would be operationalized; and the impact on leaves for student receiving financial aid. Several members emphasized the importance of a policy like the one proposed and how it fit within a framework of other supports for student mental health at the University of Toronto. In response to a question, Professor Welsh indicated that over the past two and a half years, there may have been less than 10 situations (within a student population of 83,000) where the *Policy* might have been considered.

## **7. Capital Project: W.G. Davis Building Renovation – Phase 2**

Gilbert Delgado, Chief, University Planning, Design and Construction, introduced the Phase 2 Renovation of the Meeting Place in the William G. Davis Building at University of Toronto Mississauga.

Board Members, especially those from UTM, spoke supportively of the plans. A member queried what the impact of the proposed renovations on the noise level in the Meeting Place would be, as the new design was intended to accommodate many more people than the present design. It was shared that minimization of noise was a component of the design and that to help alleviate this potential problem, there would be several rooms linked together rather than one very large space. It was also anticipated that finishes and furnishings in the Meeting Place will be selected to minimize noise.

On motion duly moved, seconded and carried

YOUR BOARD RECOMMENDED

a) THAT the Project Planning Committee Report for the W.G. Davis Building Renovation – Phase 2 (Meeting Place) at the University of Toronto Mississauga dated August 25, 2017, be approved in principle; and,

b) THAT the project scope for the W.G. Davis Building Renovation – Phase 2 (Meeting Place) totaling 2,490 net assignable square metres (nasm) or 3,618 gross square metres (gsm)) be approved in principle, to be funded by UTM Capital Reserves derived from Operating and the Food Services Ancillary.

## **CONSENT AGENDA**

On motion duly moved, seconded and carried

YOUR BOARD APPROVED

THAT the consent agenda be adopted and item approved.

### **8. Constitutional Revision: Leslie Dan Faculty of Pharmacy**

On motion duly moved, seconded and carried

YOUR BOARD APPROVED

THAT subject to confirmation by the Executive Committee

THAT the proposed amended Constitution of the Leslie Dan Faculty of Pharmacy Council, which was recommended for approval by the Council on June 21, 2017 be approved, effective October 18, 2017.

### **9. Revisions: Terms of Reference for Academic Board**

On motion duly moved, seconded and carried

YOUR BOARD RECOMMENDED

THAT the proposed revised *Academic Board Terms of Reference* be approved, effective immediately, replacing the Terms of Reference previously approved on October 30, 2013.

### **10. Report of the Previous Meeting:**

[Report Number 210](#), from the meeting of May 29, 2017 was approved.

## **11. Business Arising from the Previous Meeting**

There was no business arising from the report of the previous meeting.

### **Items for Information**

Members received the following reports for information:

- a) 2017-2018 Calendar of Business\*
- b) [Report Number 233](#) of the Agenda Committee – June 6, 2017\*
- c) [Report Number 234](#) of the Agenda Committee – June 27, 2017\*
- d) [Report Number 235](#) of the Agenda Committee – September 26, 2017\*
- e) [Report Number 185](#) of the Committee on Academic Policy and Program – May 9, 2017\*
- f) [Report Number 186](#) of the Committee on Academic Policy and Program – September 18, 2017\*
- g) [Report Number 178](#) of the Planning and Budget Committee – September 19, 2017\*

## **12. Approvals Under Summer Executive Authority**

## **13. Date of the Next Meeting**

The Chair reminded members that the next meeting would be held on Thursday, November 23, 2017 at 4:10 p.m.

## **14. Other Business**

**The Board moved *In Camera*.**

## **15. Quarterly Report on Donations – May 1 to July 31, 2017**

The Board received the Quarterly Report on Donations for May 1 to July 31, 2017 for information.

### ***IN CAMERA* CONSENT AGENDA**

On motion duly moved, seconded and carried

YOUR BOARD APPROVED

THAT the *in camera* consent agenda be adopted.

**16. Capital Project: Report of the Project Planning Committee for the W.G. Davis Building Renovation – Phase 2 (Meeting Place) at University of Toronto Mississauga –**

YOUR BOARD RECOMMENDED

THAT the recommendation concerning the W.G. Davis Building Renovation – Phase 2 (Meeting Place) as outlined in the memorandum from Scott Mabury, Vice-President, University Operations dated September 28, 2017 be accepted.

The Board returned to open session.

The meeting adjourned at 6:10 p.m.

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Secretary

October 6, 2017

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Chair