



FOR INFORMATION

PUBLIC

OPEN SESSION

TO:	University Affairs Board
SPONSOR: CONTACT INFO:	Professor Sandy Welsh, Vice-Provost, Students 416-978-3870, vp.students@utoronto.ca
PRESENTER:	See Sponsor
DATE:	February 20, 2024, for February 28, 2024
AGENDA ITEM:	4(a)

ITEM IDENTIFICATION:

Advice from the Quality Service to Students Committee

JURISDICTIONAL INFORMATION:

Section 4 of the *Terms of Reference* provides that the University Affairs Board is responsible for “policy of a non-academic nature and matters that directly concern the quality of student and campus life”. Under Section 5, the Board is responsible for compulsory non-academic incidental fees for the University, as well as St. George and University-wide student services and co-curricular programs, services, and facilities.

Section 4 of the UTM Campus Affairs Committee’s (CAC) *Terms of Reference* provides that the UTM CAC is responsible for “matters that directly concern the quality of student and campus life” at UTM. Under Section 5, the UTM CAC is responsible for compulsory non-academic incidental fees, campus and student services, and co-curricular programs, services, and facilities at UTM. Section 5.3.2(b) states that “[a]nnual approval of the campus’s co-curricular programs’, services’ and facilities’ operating plans is the responsibility of the Committee” and section 5.3.3 states that “[t]he Committee is responsible for policy concerning campus and student services and for overseeing their operation. Changes to the level of service offered, fees charged for services and categories of users require the Committee’s approval”. Additionally, section 5.4.1 states that compulsory non-academic incidental fees “are approved by the UTM Council on the recommendation of the UTM Campus Affairs Committee”.

Pursuant to the terms of the *Memorandum of Agreement between The University of Toronto, The Students’ Administrative Council, The Graduate Students’ Union and The Association of Part-time Undergraduate Students for a Long-Term Protocol on the Increase or Introduction of Compulsory Non-tuition Related Fees*, the Quality Service to Students Committee reviews in detail the annual operating plans, including budgets and proposed compulsory non-academic incidental fees, of UTM student services and offers its advice to the UTM CAC on these plans.

GOVERNANCE PATH:

1. UTM Campus Affairs Committee [For Information] (February 8, 2024)
2. **University Affairs Board [For Information] (February 28, 2024)**
3. UTM Campus Council [For Information] (March 4, 2024)
4. Executive Committee [For Information] (March 26, 2024)

PREVIOUS ACTION TAKEN:

This report is compiled and presented annually and was last presented to the University Affairs Board for information on March 1, 2023.

HIGHLIGHTS:

At its meeting, held on January 16, 2024, the Quality Service to Students Committee (QSS) considered the following proposals from the administration for the 2024-25 budget year:

Increase the Health Services fee by \$16.41 (\$3.28 part-time) per session, from \$60.86 (\$12.17 part-time) to \$77.27 (\$15.45 part-time).

This fee increase received unanimous support from the QSS student members present and voting. Pursuant to the terms of the *Memorandum of Agreement between The University of Toronto, The Students' Administrative Council, The Graduate Students' Union and The Association of Part-time Undergraduate Students for a Long-Term Protocol on the Increase or Introduction of Compulsory Non-tuition Related Fees (the Protocol)*, the administration has presented plans to the UTM Campus Affairs Committee (CAC) which include a request for a permanent fee increase.

The increase in part supports the following highlights, with greater details in the attached **Health & Counselling Centre** management report:

- Maintain service levels and same-day mental health care
- Support newly renovated and expanded clinic space starting mid-2024

Increase the Recreation & Athletics fee by \$6.77 (\$1.35 part-time) per session, from \$211.68 (\$42.34 part-time) to \$218.45 (\$43.69 part-time).

This fee increase received unanimous support from the QSS student members present and voting. Pursuant to the terms of the *Protocol*, the administration has presented plans to the UTM CAC which include a request for a permanent fee increase.

The increase in part supports the following highlights, with greater details in the attached **Department of Recreation, Athletics & Wellness** management report:

- Expand operating hours
- Undertake renovations and capital improvement

Increase the Student Services fee by \$36.72 (\$7.35 part-time) per session, from \$247.26 (\$49.45) to \$283.98 (\$56.80 part-time).

This fee increase did not receive the support of the majority of QSS student members present and voting. Pursuant to the terms of the *Protocol*, the administration has presented plans to the UTM CAC which include a request for a permanent fee increase and a temporary three-year fee increase. Although a fee increase was not supported by QSS, the administration's proposal is within the range allowable under the *Protocol*. \$5.44 (\$1.09 part-time) per session is sought as a permanent increase (as the lesser of the CPI or UTI) and \$31.28 (\$6.26 part-time) per session as a temporary three-year increase.

The increase in part supports the following highlights, with greater detail available in the attached services' management reports:

Career Centre

- Increase academic partnerships
- Increase opportunities for students to connect with employers and alumni

International Education Centre

- Retain existing staff on an on-going basis
- Increase supports for international and global learning

Student Life Initiatives (Centre for Student Engagement)

- Increase student-staff compensation
- Develop/expand summer programming

FINANCIAL IMPLICATIONS:

See cover sheet 4 (b) on this agenda.

RECOMMENDATION:

This item is presented for information.

DOCUMENTATION PROVIDED:

Advice from the Quality Service to Students Committee on Proposed Operating Plans and Fees: UTM Student Services



TO: Members of the UTM Campus Affairs Committee

FROM: Mark Overton, Dean of Student Affairs

DATE: January 16, 2024

SUBJECT: Advice from the Quality Service to Students Committee on Proposed Operating Plans and Fees: UTM Student Services

At the Quality Service to Students (QSS) meeting held on January 16, 2024, the administration made three proposals on Compulsory Non-Academic Incidental Fees associated with the UTM campus, consistent with the terms of the Protocol. A summary of the votes on these is provided below for the information of members of the Campus Affairs Committee (CAC) and Campus Council (CC).

1) Health Services Fee

Proposed Resolution:

Be it resolved:

THAT the 2024-25 operating plans and budget for Health Services, as presented to QSS, be approved; and that the sessional fee for a full-time student on the UTM campus be increased from \$60.86¹ (\$12.17 for a part-time student) to \$77.27 (\$15.45 for a part-time student),

The vote on the resolution was as follows:
In favour: 12 (including 6 students)
Opposed: 0 (including 0 students)

Resolution passed.

2) Recreation & Athletics Fee

Proposed Resolution:

Be it resolved:

THAT the 2024-25 operating plans and budget for Recreation & Athletics, as presented to QSS, be approved; and that the sessional fee for a full-time student on the UTM campus be increased from \$211.68 (\$42.34 for a part-time student) to \$218.45 (\$43.69 for a part-time student)

The vote on the resolution was as follows:
In favour: 12 (including 6 students)
Opposed: 0 (including 0 students)

Resolution passed.

3) Student Services Fee

Proposed Resolution:

Be it resolved:

THAT the 2024-25 operating plans and budget for the Student Services Fee, as presented to QSS, be approved; and that the sessional fee for a full-time student on the UTM campus be increased from \$247.26¹ (\$49.45 for a part-time student), to \$283.98 (\$56.80 for a part-time student).

The vote on the Student Services Fee resolution was as follows:

In favour: 8 (including 2 students)

Opposed: 3 (including 3 students)

Resolution failed.

This year's QSS chairperson, UTM student Maelis Barre, is available to offer comments from QSS and answer questions about its process.

¹ An amount of \$1.30, carried under the Health Services Fee for the duration of the provincial government's previous Student Choice Initiative classification scheme, was shifted back under the Student Services Fee bundle with the initiative's end. The above reflects the adjusted/restated fee amounts.