To the Campus Council,
University of Toronto Mississauga

Your Committee reports that it held a meeting on January 7, 2016 at 4:10 p.m. in the Council Chambers, William G. Davis Building, at which the following were present:

**Professor Joseph Leydon, Chair**
**Professor Deep Saini, Vice-President & Principal**
**Ms Megan Alekson**
**Professor James Allen**
**Mr. Daniel Ball**
**Mr. Arthur Birkenbergs**
**Mr. Dario Di Censo**
**Mr. Paul Donoghue, Chief Administrative Officer**
**Dr. Giovanni Facciponte**
**Professor Kelly Hannah-Moffat, Interim Vice-Principal Academic and Dean**
**Ms Lina Hassan**
**Ms Donna Heslin**
**Ms Pam King**
**Mr. Mark Overton, Dean of Student Affairs**
**Professor Chester Scoville**
**Mr. Andy Semine**
**Ms Amber Shoebridge**
**Professor Steven Short**
**Dr. Gerhard Trippen**
**Professor Anthony Wensley**

**Non-Voting Assessors:**
**Ms Christine Capewell, Director, Business Services**
**Mr. Dale Mullings, Assistant Dean, International Initiatives**

**Regrets:**
**Professor Jennifer Carlson**
**Mr. Simon Gilmartin**
**Professor Hugh Gunz**
**Ms Maheen Farrukh**
**Mr. Connor Fitzpatrick**
**Ms Hoda Khan**
**Mr. Nykolaj Kuryluk**
**Professor Judith Poë**
**Professor Jumi Shin**
**Ms Tsz Yan Tam**

**In Attendance:**
**Mr. Lee Bailey**
**Ms Vicky Jezierski, Director, Hospitality & Retail Operations**
**Mr. Chad Nuttall, Director, Student Housing & Residence Life**
**Ms Heather Burns-Shillington**

**Secretariat:**
**Ms Cindy Ferencz Hammond, Director of Governance, Assistant Secretary of the Governing Council**
**Ms Mariam Ali, Committee Secretary**

1. **Chair’s Remarks**

The Chair welcomed members to the first meeting of this year. The Chair welcomed Professor Kelly Hannah-Moffat, to her first meeting as Interim Dean and Vice-President and Principal Deep Saini back from his administrative leave. Professor Saini remarked that during his leave there had been considerable consultation for the development of a future vision and plan for UTM and that the plans would be shared in the coming months. He noted that the draft plans would be shared with the broader UTM community after the appointment
of a new Vice-Principal Academic & Dean, and once there would be more information on any potential UTM presence in Brampton. He thanked members for their support and confidence in him as he embarked on his second term.

The Chair reminded members that nominations for elections had opened on January 5 and the deadline to submit was January 15, 2016, and outlined the available positions on the Committee.

2. Mental Health in Residence: Mr. Chad Nuttall, Director, Student Housing & Residence Life & Ms Heather Burns-Shillington, Personal and Student Family Life Counsellor

The Chair invited Mr. Chad Nuttall, Director, Student Housing & Residence Life & Ms Heather Burns-Shillington to give their presentation on Mental Health in Residence. Mr. Nuttall informed members that Ms Burns-Shillington’s role had been primarily focused on counselling, but had also incorporated preventative measures and initiatives such as workshops, training sessions and mentorship. Ms Burns-Shillington noted that 87 members of the UTM community had been trained on safeTALK and 150 had received ASIST training, both of which were included training on suicide prevention. Ms Burns-Shillington outlined the counselling process, which was available to students 24/7 with a guaranteed response time within 24 hours. She noted that the average wait time for an appointment was 3 days and the average number of sessions per student was also three. Ms Burns-Shillington noted that the majority of students seen by her were women in their upper years and that she would be working towards further engaging first year students. She informed members that the top presenting issues were anxiety, relationships and suicide or depression and that she used a combination of therapeutic approaches. Overall, students were satisfied with their experience and that 100 percent of survey respondents would refer a friend to the residence counsellor. Ms Burns-Shillington stated that next steps included expanding mental health services through a social work intern, providing counselling in other languages, exploring suicide-safer community designation and hosting a province-wide meeting of residence counsellors for professional development.

In response to a member’s question, Ms Burns-Shillington advised that when a student requested an appointment they were automatically also referred to immediate resources for help in crisis or critical situations. Members discussed the state of mental health on campus, and Ms Burns-Shillington advised that the statistics for students were very similar to that of the broader community.

3. Level 1 Capital Projects Report: Mr. Paul Donoghue, Chief Administrative Officer

The Chair invited Mr. Paul Donoghue, Chief Administrative Officer, UTM to provide an overview of Level 1 capital projects. Mr. Donoghue reminded members that Level 1 capital projects were those under $3 million, which were reviewed by the Space Planning and Management Committee (SPMC), and subsequently reported to the Campus Affairs Committee for information on annual basis. The types of projects were varied and ranged from new construction, to changes in use of indoor and outdoor space. Mr. Donoghue advised that there had been approximately 49 projects in progress or completed during 2015. He highlighted several projects for members, including renovations for new hires in the department of Psychology, incubator spaces in the department of Biology and the creation of the graduate student lounge. Mr. Donoghue also explained that the renovations to the Vivarium Roof and the renovation of the CCT courtyard above it, were done simultaneously to reduce costs.

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1 A copy of this presentation is attached as Attachment A.
2 A copy of this presentation is attached as Attachment B.
4. 2016-17 Operating Plans: UTM Service Ancillaries

The Chair informed members that the Committee considered operating plans for all UTM service ancillaries on an annual basis. These plans included a Management Report that described the proposed services and programs offered within the financial parameters of the University’s operating budget and financial policies set by the Business Board. The plan also included each ancillary’s annual operating budget, as well as changes to programs and levels of service, categories of users, accessibility, and compulsory or optional fees. This year, the plans reported on actual financial results for 2014-15, the forecast for 2015-16 and projections for the five year period, 2016-17 to 2020-21. Only the proposed budget for 2016-17 was presented for approval.

The Chair invited Mr. Paul Donoghue, Chief Administrative Officer, Mr. Chad Nuttall, Director, Student Housing & Residence Life, Ms. Vicky Jezierski, Director, Hospitality & Retail Operations and Ms Megan Alekson, Financial & Administrative Coordinator, Parking to present the item.

- The university’s four financial objectives for service ancillaries: operate without subsidy; provide for capital renewal; maintain a 10 percent operating reserve; and, having achieved all of these objectives, to contribute to the operating budget.
- Prior to being submitted to the Campus Affairs Committee, a number of bodies were consulted and provided input into the budgets, which included the review of Residence and Meal plans, Food Services and Parking with their respective advisory committees;
- Key ancillary budget drivers included operating cost estimates, extraordinary expenses such as major maintenance or capital expenses, borrowing requirements and debt retirement, service demand, revenue projections and market price comparisons;
- Residence ancillary would experience a positive fund balance for the first time since 1999, which would be focused on reinvestment in aging infrastructure;
- Mr. Nuttall noted that market comparison indicated that UTM residence rates were below average when compared to other Ontario universities, and competitive with local, off-campus housing, which although comparable, did not offer the many services offered by Residence;
- Regarding the Conference Services Ancillary, challenges for the ancillary included the loss of rental space to academic-related programs, major growth in general summer enrolments and limited space for hosting larger groups;
- The Food Services ancillary included the coverage of depreciation costs for some food outlets. However, the new food services contract included a negotiated 0% increase on all non-branded outlets and for all meal plans;
- Ms Jezierski noted that UTM was at or below midpoint in a university market comparison of food service prices (UTM had a weighted score of 0.40, where 0.5 was the average);
- Regarding the Parking ancillary, it was reported that lot utilization often exceeded industry norms especially during peak season in the months of September and October. Lot 1 would close in January 2016 in preparation for phase 2 of the North Building reconstruction, and the planned construction start for parking deck 2 would be March, 2016.

In response to a member’s question regarding demand and availability of parking spaces, Ms Alekson advised that normally the waitlist for parking passes can reach 500, which the Parking Office sells by October. A member asked if a multi-level parking deck had been considered. Mr. Donoghue explained that adding a second level onto Parking Deck 2 would have added significant costs to construction, and that the 300 spaces that were planned would serve the current capacity needs of the campus well.

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3 A copy of this Presentation is attached as Attachment C.
In response to a member’s suggestion, times of high capacity would be disclosed on the Parking website so that members of the community could plan their trip to campus accordingly.

A member asked whether future investment in residence would include adding more facilities, to which Mr. Nuttall advised that there are several factors involved in analyzing future demand and that his office was currently undergoing a space and demand analysis as part of the Housing Master plan. He noted that the findings of the plan would be shared with the body when available.

On motion duly moved, seconded, and carried

YOUR COMMITTEE RECOMMENDED

THAT, the proposed 2016-17 Operating Plans and Budgets for the UTM Service Ancillaries, as summarized in Schedule 1, the service ancillary capital budgets as summarized in Schedule 5, and the rates and fees in Schedule 6, as recommended by Mr. Paul Donoghue, Chief Administrative Officer, in the proposal dated November 25, 2015 be approved, effective May 1, 2016.

5. Assessor’s Report

Mr. Overton reported that at the next Committee meeting he would bring forward the annual item of compulsory non-academic incidental fees for consideration. He reminded members that the Quality Service to Students (QSS) Committee, which provided advice to the administration’s proposals had not met this academic year. The University of Toronto Mississauga Students Union (UTMSU), a student government required for QSS quorum, had so far refused to participate in QSS meetings until specific concessions were made, which had not been supported by UofT’s or UTM’s administration. Mr. Overton advised members that the departments which provided the relevant services were undertaking advisory group consultations in lieu of QSS consultations, including seeking input from student government representatives, surveys, and consultation sessions held throughout UTM. He informed members that a formal QSS vote on advice may not occur, and in that event, proposals for allowable cost of living fee increases would be brought directly to the CAC and the Campus Council for consideration. Mr. Overton stated that his office still hoped to engage with representative student governments on this matter and was working towards that goal.

CONSENT AGENDA

On motion duly moved, seconded, and carried

YOUR COMMITTEE APPROVED

THAT the consent agenda be adopted and that Item 7 - Report of the Previous Meeting, be approved.


8. Business Arising from the Report of the Previous Meeting

9. Date of Next Meeting – Thursday, February 11, 2016, 4:10 p.m.
10. Other Business

There were no other items of business.

The meeting adjourned at 6:01 p.m.

______________________                                                        _______________________
Secretary                                                             Chair
January 18, 2016
Mental Health in Residence

January 7, 2016

“The Residence Counsellor was something I had needed without even knowing. It truly helped me through the rest of the year”

Residence Counsellor

- Individual & group counselling
- Crisis intervention
- Programs, workshops & events
- Training Sessions
- Campus & community partnerships
- Mentorship
Mental Wellness Week

Training Session Impact

| Number of staff & students trained in 2015 | 87 | 150 |
**Lunch n’ Learn Sessions**

**LUNCH n LEARN Addictions**
Wednesday, January 21
12pm-1pm
OPH seminar room (2nd floor)
The chance to learn more about addiction and how to help someone who may be struggling with it.
Resident experts will lead this event! Coffee and snacks will be provided.

**LUNCH n LEARN Radicalization**
Wednesday, February 25
12pm-1pm
OPH seminar room (2nd floor)
Professor and Dr. David Nacif are hosting this month’s session on radicalization. Come out to hear more about how young people are radicalized into religious extremism, with lots of time for discussion.
No need to register, just bring your lunch! Coffee and snacks will be provided.

**LUNCH n LEARN Mental Health**
Hong Kong Mental Health Association
Friday, April 24
12pm-1pm
OPH seminar room (2nd floor)
Learn more about an excellent mental health resource in our community. They work to address mental health concerns in the East & Southeast Asian communities. Open to all students! Snacks and coffee provided, bring your lunch.

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**Counselling Process**

1. **Web Form**
2. **Confirm residence**
3. **Contact within 24 business hours**
4. **Student checks-in at residence desk**
5. **Notes added to medical chart**
Counselling Caseload (Winter & Fall 2015)

New clients by month (n=105)

Number of appointments/month

Number of individual sessions
Wait times & number of sessions

- Average wait time for an initial appointment: 3 days
- Average number of sessions: 3

### Number of sessions attended

<table>
<thead>
<tr>
<th>Number of Sessions</th>
<th>Clients</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 session</td>
<td>40</td>
</tr>
<tr>
<td>2-3 sessions</td>
<td>30</td>
</tr>
<tr>
<td>4-7 sessions</td>
<td>10</td>
</tr>
<tr>
<td>8+ sessions</td>
<td>0</td>
</tr>
</tbody>
</table>

### Client Demographics

#### Year of study
- Upper (62%)
- 1st (38%)

#### Gender
- Female (79%)
- Male (21%)

#### Student Mix
- International (32%)
- Domestic (68%)
Top Presenting Issues

1. Anxiety
2. Relationships (family, friends, romantic)
3. Suicide / Depression

Therapeutic approaches

- Narrative, CBT, solution-focused, mindfulness, arts-based, pet therapy

“The residence counsellor (was) someone who I could talk to that gave me an unbiased opinion and helped me realize that thoughts are just thoughts.”
Satisfaction with...

- Level of confidentiality
- Frequency of follow-up appt
- Timeliness of 1st appt
- Process for Booking appt

The Residence Counsellor ...

- Helped me make progress on my goals
- Worked on what I wanted to work on
- Heard, Understood, Respected
- Welcome & Safe, Inclusive Space

“The residence counsellor really helped me feel more comfortable and safe on campus and made me feel like a stronger person”
What (if anything) improved after seeing the residence counsellor?

1. Sadness
2. Worry / Anxiety
3. Overall wellbeing
4. Connection to Residence / Campus

100% of respondents said they would refer a friend to the residence counsellor if their friend had a similar concern

“She provided an awesome experience.....I would definitely recommend this service to other people”
Next steps

- Expand mental health services (Social Work intern, counselling in other languages)
- Suicide-Safer Community Designation
- Hosting province-wide meeting of residence counsellors
- Residence Process Mapping, Systems for Managing
LEVEL 1 CAPITAL PROJECTS
UTM CAMPUS AFFAIRS COMMITTEE
January 7, 2016

APPROVAL OF CAPITAL PROJECTS

Level 2 ($3 - $10 million)

Project Planning Committee → Capital Project and Space Allocation Committee → UTM Campus Affairs Committee → UTM Campus Council → Academic Board → Executive Committee (for confirmation)

Level 3 ($10 million)

Project Planning Committee → Capital Project and Space Allocation Committee → UTM Campus Affairs Committee → UTM Campus Council → Academic Board → Executive Committee (for endorsement, forwarding to GC) → Governing Council

Execution of the Approved Project/Borrowing

Business Board [considers execution & expenditures] → Project Committee (for implementation)
LEVEL 1 CAPITAL PROJECTS

- Reviewed & Approved by Space and Planning Management Committee (SPMC)
- Value
  - $50k – $3M
- Type of projects
  - New construction & Renovations
  - Space allocation and change in use
  - Outdoor space allocation
  - Public space use and displays
- Reported to CAC annually for information

SPMC MEMBERS 2015

- Lee Bailey – Chair RPPC
- Christine Capewell
- Diane Crocker
- Paul Donoghue – Chair
- Stepanka Elias
- Paull Goldsmith
- VP University Affairs & Academics (UTMSU)
- Graduate Student (UTMAGS)
- Gerry Karlovic
- Devin Kreuger
- Emmanuel Nikiema – Faculty
- Claudiu Gradinaru – Faculty
- Mark Overton
- Lynn Snowden
- Bill Yasui
- Alison Syme – Faculty
- Susan Senese
LEVEL 1 CAPITAL PROJECTS 2015

- Approved by SPMC prior to Jan 1st, 2015 and completed in 2015
  - N = 1: $49k

- Approved by SPMC Jan 1st to Dec 31st, 2015
  - N = 29: $14.7M

- Infrastructure in-progress or completed, 2015
  - N = 8: $9.3M

- Maintenance in-progress or completed, 2015
  - N = 8: $3.8M

- Residence in-progress or completed, 2015
  - N = 3: $652k

W.G. Davis Building – DV1015

Renovation for new hires in the department of Psychology
W.G. Davis Building – DV1068

Renovation for Biology
Incubator space (DV1007)
Laboratory Prep area

W.G. Davis Building – DV2068

Relocate and expand graduate student lounge

Before

After renovation
CCT New I&ITS Help Desk

Minor renovation to accommodate a new faculty hire in Anthropology

HSC

Minor renovation to accommodate a new faculty hire in Anthropology
Grounds

Lighting – LED retrofit

Ongoing softscape maintenance

Exterior pathways and road improvements

Vivarium Roof
Vivarium Roof – Completed project

DV patio – structural repair
Road and pathway upgrades
## UofT Financial Objectives/Requirements for All Ancillary Operations

<table>
<thead>
<tr>
<th>Objective</th>
<th>Residence</th>
<th>Food Services</th>
<th>Conference Services</th>
<th>Parking</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operate without subsidy</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Provide for capital renewal</td>
<td>Yes</td>
<td>Yes</td>
<td>n/a</td>
<td>Yes</td>
</tr>
<tr>
<td>10% operating reserve</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Contribute to operating</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>No</td>
</tr>
</tbody>
</table>
Summary Ancillary Budgets (2016-17)

<table>
<thead>
<tr>
<th>Service Ancillary</th>
<th>Revenue (000s)</th>
<th>Expense (000s)</th>
<th>Net Income/(Loss) before Transfers</th>
<th>Transfers in/(out)</th>
<th>Net Income/(Loss) after Transfers 2017</th>
<th>Net Income/(Loss) after Transfers 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residence</td>
<td>13,059</td>
<td>12,160</td>
<td>899</td>
<td>935</td>
<td>1,834</td>
<td>1,307</td>
</tr>
<tr>
<td>Conference</td>
<td>845</td>
<td>836</td>
<td>9</td>
<td>(50)</td>
<td>(41)</td>
<td>50</td>
</tr>
<tr>
<td>Food</td>
<td>2,196</td>
<td>1,996</td>
<td>200</td>
<td>243</td>
<td>443</td>
<td>513</td>
</tr>
<tr>
<td>Parking</td>
<td>4,063</td>
<td>3,318</td>
<td>745</td>
<td>(1,454)</td>
<td>(709)</td>
<td>6,507</td>
</tr>
<tr>
<td>Total</td>
<td><strong>20,163</strong></td>
<td><strong>18,310</strong></td>
<td><strong>1,853</strong></td>
<td><strong>(326)</strong></td>
<td><strong>1,527</strong></td>
<td><strong>8,377</strong></td>
</tr>
</tbody>
</table>

Key Ancillary Budget Drivers

- Operating Cost Estimates
- Extra-ordinary Expenses (major maintenance/capital)
- Borrowing Requirements & Debt Retirement
- Service Demand & Revenue Projections
- Market Price Comparisons
Ancillary Budget Consultation Process

- Transportation and Parking Advisory Committee
  - October 14th
  - November 4th
- Food Services Advisory Committee
  - October 20th
  - November 30th
- Resident Student Dining Committee
  - October 8th
  - October 23rd
- Student Housing Advisory Committee
  - September 30th
  - October 7th
  - October 21st
  - October 28th

Student Housing & Residence Life
1,536 beds

- 1,471 fee-paying beds
- Mix of styles, sizes
**Student Housing Advisory Committee (SHAC) Membership (2015-16)**

<table>
<thead>
<tr>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Two (2) Graduate Student Representatives within Residence</td>
</tr>
<tr>
<td>(Elected by a majority of completed ballots from graduate students living in residence)</td>
</tr>
<tr>
<td>Vacant</td>
</tr>
<tr>
<td>Vacant</td>
</tr>
<tr>
<td>One (1) Family Representative within Residence</td>
</tr>
<tr>
<td>(Elected by a majority of completed ballots from family households)</td>
</tr>
<tr>
<td>Vacant</td>
</tr>
<tr>
<td>Three (3) Undergraduate Representatives within Residence Council</td>
</tr>
<tr>
<td>Manuel Valverde</td>
</tr>
<tr>
<td>Jenny Trinh</td>
</tr>
<tr>
<td>Charmaine Rodrigues</td>
</tr>
<tr>
<td>Two (2) UTM First Year Residence Community Representatives</td>
</tr>
<tr>
<td>Maria Beck</td>
</tr>
<tr>
<td>Yuchen (Jenny) Liu</td>
</tr>
<tr>
<td>One (1) UTM Upper Year Residence Community Representatives</td>
</tr>
<tr>
<td>Annette Yuen On Yen</td>
</tr>
<tr>
<td>One (1) Residence Life Don</td>
</tr>
<tr>
<td>Karl Renn</td>
</tr>
<tr>
<td>One (1) Residence Experience Coach</td>
</tr>
<tr>
<td>Sara Chen</td>
</tr>
<tr>
<td>One (1) Residence Service Desk Staff</td>
</tr>
<tr>
<td>Cassie Madill</td>
</tr>
</tbody>
</table>

**BENEFITS OF RESIDENCE**

- More likely to participate in extracurricular activities
- Report more positive perceptions of campus life
- More satisfied with their University experience
- Report more growth and personal development
- Engage in more interactions with peers and faculty
- More likely to persist to graduation
Residence Highlights & Challenges

• Occupancy rate of 96%

• Positive Fund Balance by 2016-17 – first time since 1999.

• Now that Fund Balance is positive – focus on reinvestment in older phases.

• 100 beds in Erindale Hall are being used as temporary swing space from 2014 to August 2018

Proposed Residence Rate Change

• 5% rate increase for 2016-17

• New “all-in” blended residence fees for 2016-17

• Undergrad Fall/Winter price ranges from $6,867 to $9,639

• Family & Graduate from $902 to $1,588 per month
Market Comparison

- Lowest among 8 other U of T residences
  - < Ryerson, all St. George Colleges
  - > McMaster, Brock, York, Guelph

- "All-in" pricing competitive with local, off-campus alternatives (CHMC data for 2014)

Residence Summary Statement of Operating Results

<table>
<thead>
<tr>
<th></th>
<th>2014-15 Actual</th>
<th>2015-16 Forecast</th>
<th>2016-17 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Revenue</td>
<td>11,942</td>
<td>12,680</td>
<td>13,059</td>
</tr>
<tr>
<td>Total Expense</td>
<td>11,328</td>
<td>12,238</td>
<td>12,160</td>
</tr>
<tr>
<td>Operating Results before Transfers</td>
<td>614</td>
<td>442</td>
<td>899</td>
</tr>
</tbody>
</table>
Conference Services

Conference Highlights & Challenges

- Limited Space for large-group
- Accommodation Limits
  - Residence repairs/maintenance during summer
  - Residence use for Academic Culture & English (ACE) & other programs
- Meetings and other activities space
- Continued growth in summer enrolments
# Conference

## Summary Statement of Operating Results

($000's)

<table>
<thead>
<tr>
<th></th>
<th>2014-15 Actual</th>
<th>2015-16 Forecast</th>
<th>2016-17 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Revenue</td>
<td>644</td>
<td>887</td>
<td>845</td>
</tr>
<tr>
<td>Total Expense</td>
<td>669</td>
<td>837</td>
<td>836</td>
</tr>
<tr>
<td>Operating Results before Transfers</td>
<td>(25)</td>
<td>50</td>
<td>9</td>
</tr>
</tbody>
</table>

## Food Services
### Food Services Advisory Committee Membership (2015-16)

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vicky Jezierski (Chair)</td>
<td>Staff</td>
</tr>
<tr>
<td>Ebi AGBEYEGBE</td>
<td>U/G Student- UTMSU</td>
</tr>
<tr>
<td>Daniel Ball</td>
<td>Graduate Student - UTMAGS</td>
</tr>
<tr>
<td>Lee Bailey</td>
<td>Faculty</td>
</tr>
<tr>
<td>Luke Barber</td>
<td>Staff</td>
</tr>
<tr>
<td>Sabrina Coccagna</td>
<td>Staff</td>
</tr>
<tr>
<td>Pierre Desrochers</td>
<td>Faculty</td>
</tr>
<tr>
<td>Andrea De Vito</td>
<td>Staff</td>
</tr>
<tr>
<td>Paul Donoghue</td>
<td>Staff</td>
</tr>
<tr>
<td>Alice Li</td>
<td>U/G Student</td>
</tr>
<tr>
<td>Chad Nuttall</td>
<td>Staff</td>
</tr>
<tr>
<td>Beth Spilchuk</td>
<td>Staff</td>
</tr>
</tbody>
</table>

### Resident Student Dining Committee Membership (2015-16)

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vicky Jezierski (Chair)</td>
<td>Staff</td>
</tr>
<tr>
<td>Andrea De Vito</td>
<td>Staff</td>
</tr>
<tr>
<td>Beth Spilchuk</td>
<td>Staff</td>
</tr>
<tr>
<td>Emily Kim</td>
<td>Student (Townhouse)</td>
</tr>
<tr>
<td>Jessica Latocha</td>
<td>Student (Townhouse)</td>
</tr>
<tr>
<td>Alice Li</td>
<td>Student (Erindale)</td>
</tr>
<tr>
<td>Gordon Tian</td>
<td>Student (Roy Ivor)</td>
</tr>
<tr>
<td>Regan Trotter</td>
<td>Student (OPH)</td>
</tr>
<tr>
<td>Marissa Uli</td>
<td>Student (Townhouse)</td>
</tr>
</tbody>
</table>
Food Highlights & Challenges

- **Depreciation Cost**
  - North Side Bistro, Innovation Centre Café, and Colman Commons Renovation/Expansion

- **New Food Services contract**
  - 0% price increase on all non-branded outlets and for all meal plans

- **Food Service Development**
  - 2017 – Davis Building Food Court
  - 2018 – North Building Phase II
  - 2017 – Starbucks 10-Year Facelift
  - 2018 – New Transaction System

---

Retail Food Pricing
University Market Comparison

<table>
<thead>
<tr>
<th>Categories</th>
<th>Average Price Rank</th>
<th>Ranking</th>
<th># of Items in Category</th>
<th>Weighted Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hot Beverages</td>
<td>5 lowest out of 22 schools</td>
<td>0.22</td>
<td>13</td>
<td>0.03</td>
</tr>
<tr>
<td>Cold Beverages</td>
<td>10 lowest out of 19 schools</td>
<td>0.51</td>
<td>17</td>
<td>0.10</td>
</tr>
<tr>
<td>Breakfast Items</td>
<td>11 lowest out of 23 schools</td>
<td>0.50</td>
<td>9</td>
<td>0.05</td>
</tr>
<tr>
<td>Deli Sandwiches</td>
<td>11 lowest out of 22 schools</td>
<td>0.50</td>
<td>7</td>
<td>0.04</td>
</tr>
<tr>
<td>Baked Goods</td>
<td>14 lowest out of 24 schools</td>
<td>0.58</td>
<td>9</td>
<td>0.06</td>
</tr>
<tr>
<td>Soup &amp; Salad</td>
<td>11 lowest out of 23 schools</td>
<td>0.49</td>
<td>5</td>
<td>0.03</td>
</tr>
<tr>
<td>Pasta &amp; Pizza</td>
<td>5 lowest out of 19 schools</td>
<td>0.26</td>
<td>7</td>
<td>0.02</td>
</tr>
<tr>
<td>Hot Entrees</td>
<td>5 lowest out of 18 schools</td>
<td>0.29</td>
<td>16</td>
<td>0.06</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>83</strong></td>
<td></td>
<td></td>
<td><strong>0.40</strong></td>
</tr>
</tbody>
</table>

If a score 0.50 is the average price among Canadian Universities, then UTM food and beverage prices are, in general, below average, or a score of 0.40.
### Meal Plan Rates
#### University Market Comparison

<table>
<thead>
<tr>
<th>Rank</th>
<th>University</th>
<th>Increase from 2014-15 Minimum Meal Plan Rate</th>
<th>2015-16 Minimum Meal Plan Rate</th>
<th>Estimated (or Actual where Available) Increase from 2015-16 Minimum Meal Plan Rate</th>
<th>Proposed 2016-17 Minimum Meal Plan Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>York</td>
<td>5.0%</td>
<td>$2,625</td>
<td>4%</td>
<td>$2,730</td>
</tr>
<tr>
<td>2</td>
<td>McMaster</td>
<td>6.3%</td>
<td>$3,270</td>
<td>4%</td>
<td>$3,401</td>
</tr>
<tr>
<td>3</td>
<td>Ryerson</td>
<td>3.0%</td>
<td>$3,402</td>
<td>4%</td>
<td>$3,538</td>
</tr>
<tr>
<td>4</td>
<td>Guelph</td>
<td>3.1%</td>
<td>$3,685</td>
<td>4%</td>
<td>$3,832</td>
</tr>
<tr>
<td>5</td>
<td>Ottawa</td>
<td>21.0%</td>
<td>$3,500</td>
<td>4%</td>
<td>$3,640</td>
</tr>
<tr>
<td>6</td>
<td>UTM</td>
<td>1.4%</td>
<td>$3,699</td>
<td>0%</td>
<td>$3,699</td>
</tr>
<tr>
<td>7</td>
<td>Brock</td>
<td>4.0%</td>
<td>$3,900</td>
<td>4.25%</td>
<td>$4,066</td>
</tr>
<tr>
<td>8</td>
<td>Windsor</td>
<td>4.0%</td>
<td>$4,150</td>
<td>4%</td>
<td>$4,316</td>
</tr>
<tr>
<td>9</td>
<td>Waterloo</td>
<td>4.1%</td>
<td>$4,248</td>
<td>4%</td>
<td>$4,418</td>
</tr>
<tr>
<td>10</td>
<td>Western</td>
<td>2.8%</td>
<td>$4,340</td>
<td>9.8%</td>
<td>$4,514</td>
</tr>
</tbody>
</table>

### Food
#### Summary Statement of Operating Results
 **(in $000’s)**

<table>
<thead>
<tr>
<th></th>
<th>2014-15 Actual</th>
<th>2015-16 Forecast</th>
<th>2016-17 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Revenue</td>
<td>9,256</td>
<td>10,602</td>
<td>10,846</td>
</tr>
<tr>
<td>Total Cost of Sales &amp; Service</td>
<td>7,318</td>
<td>8,542</td>
<td>8,650</td>
</tr>
<tr>
<td>Contribution Margin-Net Revenue</td>
<td>1,977</td>
<td>2,060</td>
<td>2,196</td>
</tr>
<tr>
<td>Total Expense</td>
<td>1,486</td>
<td>1,740</td>
<td>1,995</td>
</tr>
<tr>
<td>Operating Results before Transfers</td>
<td>491</td>
<td>320</td>
<td>200</td>
</tr>
</tbody>
</table>
Parking Ancillary Services

Transportation & Parking Advisory Committee
Membership & Attendees (2015-16)

Scott Prosser (Chair) Faculty
Ebi Agbeyegbe U/G Student – UTMSU
Megan Alekson Staff
Arthur Birkenbergs Staff
Sonia Borg Staff
Christine Capewell Staff
Paul Donoghue Staff
Paull Goldsmith Staff
Paige Homme Graduate student - UTMAGS
Rob Messacar Staff
Amir Moazzami U/G Student – UTMSU
Nour Alideeb U/G Student – UTMSU
Mark Overton Staff
## Parking utilization - 2015

<table>
<thead>
<tr>
<th>Lot</th>
<th>Capacity</th>
<th>September average</th>
<th>September peak</th>
<th>October average</th>
<th>October peak</th>
</tr>
</thead>
<tbody>
<tr>
<td>P4</td>
<td>350</td>
<td>86%</td>
<td>104%</td>
<td>71%</td>
<td>99%</td>
</tr>
<tr>
<td>P5</td>
<td>191</td>
<td>64%</td>
<td>77%</td>
<td>54%</td>
<td>63%</td>
</tr>
<tr>
<td>P8</td>
<td>949</td>
<td>93%</td>
<td>101%</td>
<td>88%</td>
<td>100%</td>
</tr>
<tr>
<td>P9</td>
<td>234</td>
<td>97%</td>
<td>105%</td>
<td>98%</td>
<td>102%</td>
</tr>
<tr>
<td>CCT garage</td>
<td>361</td>
<td>84%</td>
<td>95%</td>
<td>79%</td>
<td>95%</td>
</tr>
<tr>
<td>Total</td>
<td>2,085</td>
<td>96%</td>
<td></td>
<td></td>
<td>92%</td>
</tr>
</tbody>
</table>

Lot utilization exceeding 80% is highlighted

---

Parking Deck #2
Supply

- Deck #2:
  - planned construction start – March 2016
  - planned construction completion – August 2016

- Lot 1 (73 spaces in total, 63 available to general public) will close by January 2016, in preparation for phase 2 of the North Building reconstruction

University of Toronto Mississauga
Parking Services
Summary Statement of Operating Results
in $’s

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Revenue</td>
<td>3,923,116</td>
<td>3,847,097</td>
<td>3,617,250</td>
<td>(229,847)</td>
<td>4,063,349</td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>2,977,882</td>
<td>2,858,216</td>
<td>2,714,488</td>
<td>143,728</td>
<td>3,318,327</td>
</tr>
<tr>
<td>Operating Results Before Transfers</td>
<td>445,234</td>
<td>988,881</td>
<td>902,762</td>
<td>(86,119)</td>
<td>745,022</td>
</tr>
</tbody>
</table>

Operating Loan Repayment, not included in Total Expenditures: 1,454,325
Rates: Price increases for 2016-17

- Regular Annual Reserved, Premium Unreserved and Unreserved permit prices increase 3%, as planned
- Pay & Display price (daily maximum) no increase, as planned

Semester pass (available to students only)

price increase for 2016-17 = 11 cents per normal operating day (excluding weekends and holidays)
# UTM Parking Services Comparison Rates (2015-16)

<table>
<thead>
<tr>
<th></th>
<th>UTM</th>
<th>UTSC</th>
<th>St. George</th>
<th>York</th>
<th>McMaster</th>
<th>Credit Valley Hospital</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Reserved:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Most expensive</td>
<td>990.82</td>
<td>943.60</td>
<td>3,120.00</td>
<td>1,676.69</td>
<td>1,212.00</td>
<td>N/A</td>
</tr>
<tr>
<td>Least expensive</td>
<td>990.82</td>
<td>861.01</td>
<td>2,340.00</td>
<td>1,370.24</td>
<td>576.00</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>Unreserved:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Most expensive</td>
<td>707.13</td>
<td>N/A</td>
<td>1,380.00</td>
<td>N/A</td>
<td>948.00</td>
<td>948.00</td>
</tr>
<tr>
<td>Least expensive</td>
<td>684.20</td>
<td>N/A</td>
<td>1,390.00</td>
<td>1,065.82</td>
<td>N/A</td>
<td>948.00</td>
</tr>
</tbody>
</table>