

UNIVERSITY OF TORONTO
THE GOVERNING COUNCIL
REPORT NUMBER 180 OF THE COMMITTEE ON
ACADEMIC POLICY AND PROGRAMS

May 10, 2016

To the Academic Board,
University of Toronto

Your Committee reports that it met on Tuesday, May 10, 2016 at 4:10 p.m. in the Council Chamber, Simcoe Hall, with the following present:

Professor Elizabeth Smyth (Chair)
Professor Maydianne Andrade
(Vice- Chair)
Professor Sioban Nelson, Vice-Provost,
Academic Programs
Professor Robert B. Gibbs
Professor Richard Hegele
Dr. Allan Kaplan
Professor Jim Yuan Lai
Ms. Jennifer J. Lau
Professor Reid B. Locklin
Professor Lacra Pavel

Professor Michael J.H. Ratcliffe
Ms. Melinda Scott
Professor Nicholas Terpstra
Professor Ning Yan
Ms Alena Zelinka

Mr. Richard Levin, Executive Director,
Enrolment Services and University Registrar

Secretariat:
Mr. Patrick McNeill, Secretary

Regrets:

Mr. Ken Chan
Professor Tara Goldstein
Mr. Magno M. Guidote
Ms. Mariam Hanna
Professor Susan Jaglal
Mr. Ray Khan

Professor Alice Maurice
Professor Locke Rowe
Professor Markus Stock
Ms. Emily Tsui
Ms Nana Mohan Zhou

In Attendance:

Professor Daneman, Chair, Department of Paediatrics
Ms Jessica Eylon, Program and Curriculum Officer, Institute for Management and
Innovation (IMI), University of Toronto Mississauga (UTM)
Ms Jennifer Francisco, Coordinator, Academic Change, Office of the Vice-Provost,
Academic Programs (VPAP)
Ms Justine Garrett, Coordinator, Academic Planning and Reviews, VPAP
Professor Hugh Gunz, Director, IMI, UTM

In Attendance continued:

Dr. Daniella Mallinick, Director, Academic Programs, Planning and Quality Assurance, VPAP
Ms Erin McMahon, Governance & Policy Officer, VPAP
Professor Robert Reisz, Vice-Dean, Graduate, UTM
Professor Rutka, Chair, Department of Surgery
Professor Trevor Young, Dean, Faculty of Medicine and Vice-Provost, Relations with Health Care Institutions

ITEM 1 IS RECOMMENDED TO THE ACADEMIC BOARD FOR APPROVAL.

The Chair welcomed members and guests to the last meeting of the 2015-2016 governance year. Professor Smyth noted that members had received an email from the Secretary inviting them to complete an end-of-the-year survey. The feedback would be useful in planning future meetings of the Committee.

1. New Graduate Program Proposal: Master of Forensic Accounting (MFAcc), Institute for Management and Innovation (IMI), University of Toronto Mississauga

The Chair stated that the Committee had the authority to recommend to the Academic Board the approval of new graduate programs and degrees.

Professor Nelson stated that the proposed program was for a new professional master's program and degree called Master of Forensic Accounting that had been brought forward by the University of Toronto Mississauga. The anticipated start date was September 2017. The new master's program would replace the graduate Diploma in Investigative and Forensic Accounting at UTM which would close through governance after the master's degree program was approved.

Professor Nelson noted that it was expected that a master's degree would be a requirement for the designation of Certified in Financial Forensics (CFF) offered to Chartered Professional Accountants of Canada through the American Institute of Certified Public Accountants. This proposed MFAcc would be well positioned to meet the new accreditation standards.

Professor Reisz commented that the MFAcc represented an opportunity for the University to provide academic and professional leadership in response to a growing recognition among regulators, law enforcement personnel, and forensic accountants that white collar financial crime was being perpetrated by very bright, well-financed and trained criminals.

On motion duly moved, seconded and carried

YOUR COMMITTEE RECOMMENDS

THAT the proposed Master of Forensic Accounting, which will confer the new degree M.F.Acc., as described in the proposal from the University of Toronto Mississauga dated April 2016 be approved effective September 1, 2017.

2. Ontario Co-Operative Education Tax Credit: Approved List of Programs, 2016-2017

The Chair stated that the Committee had general responsibility for policy on, and for monitoring, the quality of education of the University. The list of University of Toronto programs eligible for the Ontario Co-operative Education Tax Credit was brought forward annually to AP&P.

Professor Nelson stated that the report of programs that met the criteria of eligibility was required under the Taxation Act. She added that through its programs, the University provided a wide range of experiential learning opportunities and connections to professions and industry – the new Master of Forensic Accounting was one such example. In addition to those not on the list, many clinical internships and placements had also provided students with intensive supervision during unpaid placements.

Professor Nelson highlighted several changes:

- at the undergraduate level, UTSC had removed 9 programs that were no longer offering co-op placements, and had added 5 programs that would offer a paid co-op;
- at the graduate level, one additional program was reported as offering a paid placement: the OISE PhD in School and Clinical Child Psychology, which offered a paid internship placement; and,
- the MMI program had moved from a paid Group Project to a paid Internship.

On a motion duly moved, seconded and carried

IT WAS RESOLVED

THAT the 2016-2017 List of University of Toronto Programs Eligible for the Ontario Co-operative Education Tax Credit, dated May 10, 2016, be approved.

3. Report on Reviews of Graduate Collaborative Programs: 2015-2016

The Chair noted that the report on the reviews of Graduate Collaborative Programs was brought forward to the Committee for information. Two reviews that had been commissioned by the lead Dean of the Collaborative Programs were conducted in 2015-16 – one collaborative program led by the Dalla Lana School of Public Health (Global Health) and one led by OISE (Workplace Learning and Social Change). The submissions consisted of a table that summarized the review outcomes, administrative responses, and implementation plans for each review.

Professor Nelson explained that the Collaborative Program reviews were “desk audits” because all participating home degree programs were reviewed as part of the Decanal and Provostial cyclical review processes. These reviews had focused on evaluating the quality and additional value provided in the multidisciplinary environment of a Collaborative Program.

Professor Nelson stated that for 2015-16, the reviews had highlighted a continued need and demand for the programs. However, an imbalance in the home degree program of the students enrolled in the Collaborative Programs was also identified in both reviews. The lead Deans had acknowledged the imbalance, and were working with the Collaborative Program Directors on plans to address it.

Professor Nelson said that an additional four Collaborative Program reviews were anticipated to be reported in Cycle 3 of 2016-17.

4. Report on the Review of Clinical Departments 2015-16 – Department of Paediatrics and Department of Surgery

The Chair reminded members that the Committee had general responsibility for monitoring the quality of education and the research activities of the University, and received annual reports on the reviews of academic units and programs. The report on the reviews of clinical departments had been brought forward to the Committee for information.

Professor Nelson reported on the two external reviews of clinical departments, the Department of Surgery and the Department of Paediatrics, that were commissioned by the Dean of the Faculty of Medicine in 2015-16. She noted that overall, both were excellent reviews with recommendations that would further enhance these clinical departments, their relationships with cognate units and affiliated hospitals and community partners, and their contributions to undergraduate medical education and postgraduate medical education.

Professor Young commented on the excellence of the units and their research and educational activities – that they were both leading departments that were recognized as being in the top 5 in North America and top 10 in the world. The Dean acknowledged the outstanding leadership and work of the outgoing Chair of Paediatrics and the continuing Chair of Surgery.

A member stated that it was a pleasure to read the reviews and was proud of the success of the two clinical departments.

5. Annual Reports, 2015-16: (I) Major Modifications; (II) Transcript Notations; (II) Minor Modifications

The Chair reminded members that the Councils of the academic divisions had delegated authority to approve modifications to existing degree programs. The Committee received for information an annual report on modifications to existing programs that were defined in the University of Toronto Quality Assurance Process (UTQAP) as major modifications. In addition, a list of administrative changes and minor modifications to programs was included for reference and to provide a complete perspective on on-going changes affecting the structure of programs.

Professor Nelson commented that the report indicated the work on changes to academic programs that was being done within the divisions which reflected innovations in line with the continuous cycle of improvement of programs under UTQAP.

Highlights of some of the major modifications included the following:

- the restructuring of the Faculty of Music's Bachelor of Music program which would allow students pursuing Jazz music to complete 2 streams, thus introducing more flexibility in the program;
- the introduction of the Entrepreneurship stream that had been added to the Specialist and Specialist Co-op programs in Computer Science at UTSC;
- the new field of study in Indigenous Trauma and Resiliency in the Master of Social Work program that would prepare students to work with indigenous individuals and families.

Professor Nelson reported that 32 separate combined degree programs had been created – most of them are in combination with OISE's Master of Teaching and first-entry undergraduate programs at the Faculty of Arts and Science, the Faculty of Kinesiology and Physical Education, and the University of Toronto Scarborough. In addition, OISE's MA in Child Study and Education had been combined with 3 UTM first-entry programs. The combined degree programs had replaced the Concurrent Teacher Education Program (CTEP) as articulated pathways for students to achieve two degrees leading to the teaching profession in a streamlined way.

Professor Nelson reported that there were 8 minor modifications which included name changes to fields and concentrations, new emphases, and a minor program delivery option change. The report did not include minor modifications at the course or minor program/admission level.

Professor Nelson stated that there were no transcript notations to report for 2015-16.

In response to a member's question, Professor Nelson clarified that the annual report on major and minor modifications to AP&P, as part of the quality assurance process, was included in the University's larger annual report to the Quality Council. She emphasized that since the Quality Council scrutinized these reports, the discussion between the Deans Offices and the VPAP Office prior to divisional approval was very important. It ensured that divisions were making modifications that allowed them to accomplish their objectives for the programs, and ensured that the VPAP could readily respond to queries from the Quality Council.

CONSENT AGENDA

On motion duly moved, seconded and carried

YOUR COMMITTEE APPROVED

THAT the consent agenda be adopted and items approved.

6. Report of the Previous Meeting: Report 179 – March 30, 2016

Report Number 179 (March 30, 2016) was approved.

7. Business Arising from the Report of the Previous Meeting

There was no business arising from the report of the Previous Meeting.

8. Date of Next Meeting:

Members were reminded that the next meeting was scheduled for September 20, 2016 at 4:10 p.m.

END OF CONSENT AGENDA

9. Reports of the Administrative Assessors

President's Entrance Scholarship

Mr. Levin reported that a tri-campus working group had been created to review the *President's Entrance Scholarship* program. As a result of this review, the program would be phased out in 2017 in favour of expanding the *University of Toronto Scholars Program*. This UT Scholars Program was more responsive to the priorities of academic divisions and was aimed at attracting the best students.

Quality Council Audit

Professor Nelson reported the Quality Council Audit was scheduled for the winter/spring of 2017. She stated that the focus of the audit would be to assess compliance with the UTQAP, not the quality of the programs selected as part of the audit. The Vice-Provost described the audit process noting that it was a very large undertaking, with preparations already underway in the Vice-Provost's office.

Professor Nelson stated that, given the importance of this Committee's role in the UTQAP, items that had been presented to AP&P, and AP&P meeting Reports documenting the Committee's role in the process, including its thorough discussion of reviews, would be part of the materials provided to the auditors. Following the auditors' site visit, an Audit Summary Report would be prepared by the Quality Council – the University would be required to submit a one-year follow-up institutional response to the Quality Council.

10. Other Business

The Chair and Vice-Provost thanked members for their service on the Committee over the past year; and for their careful review of agenda material and for their thoughtful and efficient participation in the Committee's business, particularly in the two meetings that had been devoted to the Committee's review of Reviews of academic programs and units.

The Chair extended thanks to Professor Nelson for her excellent presentations of items of business and for her overall leadership; to Professor Andrade for her work as Vice-Chair; and to the administrative assessors for their contributions to the work of the Committee.

The Chair also thanked Dr. Daniella Mallinick, Ms Justine Garrett, Ms Erin McMahon and Ms Jennifer Francisco, from the Office of the Vice-Provost, Academic Affairs, who had played a key role in the work of the Committee, including the coordination of the flow of business, advising the divisions on what was needed in terms of governance consideration of their proposals, drafting cover sheets, and much more.

The Chair and Professor Nelson thanked the Governing Council Secretariat who had supported the Committee over the past year.

The Chair wished members a safe and enjoyable summer.

The meeting adjourned at 5:00 p.m.

Secretary

Chair

May 11, 2016