UNIVERSITY OF TORONTO

THE UNIVERSITY OF TORONTO SCARBOROUGH CAMPUS COUNCIL

REPORT NUMBER 26 OF THE CAMPUS COUNCIL

October 3, 2017

Professor Paul Kingston, Chair
Professor Bruce Kidd, Vice-President and Principal, UTSC
Mr. Andrew Arifuzzaman, Chief Administrative Officer
Professor William A. Gough, Vice-Principal, Academic and Dean
Mr. Fareed M. Amin
Mr. Conor Anderson
Dr. Catherine Bragg
Ms Gigi Chang
Professor Tarun Dewan
Ms Sue Graham-Nutter*
Dr. Brian Harrington
Professor Elaine Khoo
Ms Marilyn Kwan
Ms Brenda Librecz
Dr. Jennifer McKelvie
Ms Nazia Mohsin

Ms Mari Motrich
Professor Sonja Nikkila
Ms Lynn Tucker
Mr. Larry Whatmore*

Secretariat:
Ms Sheree Drummond
Mr. Anwar Kazimi
Ms Rena Prashad

Absent:
Mr. Preet Banerjee
Mr. George Fadel
Mr. John Kapageridis
Ms Lydia V.E. Lampers-Wallner
Mr. John Paul Morgan
Dr. Tayyab Rashid

*Telephone Participants

In attendance:

Ms Liza Arnason, Assistant Dean, Student Life, Community Outreach & International Experience
Ms Melanie Blackman, Coordinator, Community Development
Ms Deena Hassan, Vice-President, Operations, Scarborough Campus Students’ Union (SCSU)
Ms Mariam Issa, Student member, UTSC Campus Affairs Committee
Ms Nafisa Mohamed, Vice-President, Campus Life, SCSU
Ms Varsha Patel, Assistant Dean, Student Success
Mr. Desmond Pouyat, Dean of Student Affairs
Ms Shelley Romoff, Director, Communications and Public Affairs
Professor Rania Salem, Teaching Staff member, UTSC Academic Affairs Committee
Ms Kavita Siewrattan, Executive Director, SCSU
Ms Sitharsana Srithas, President, SCSU
Ms Meredith Strong, Director, Office of the Vice-Provost, Students & Student Policy Advisor
Ms Kimberley Tull, Manager, Community Development and Engagement
Professor Sandy Welsh, Vice-Provost, Students

1. Chair’s Remarks

The Chair welcomed members and guests to the first Council meeting of the 2017-18 governance year. He introduced himself and invited members to introduce themselves as well.

He extended a special welcome to the Secretary and Deputy Secretary of the Governing Council, Ms Sheree Drummond and Mr. Anwar Kazimi, and to members of the UTSC Academic and Campus Affairs Committee in attendance.

2. Orientation of Members

The Chair, Ms Drummond, and Ms Rena Prashad, Governance Coordinator, provided an Orientation presentation\(^1\) to the Council. The presentation included the following key points:

- The distinction between university administration and governance;
- An overview of the Governing Council and how the various Boards and Committees of the Governing Council fit into the unicameral system of governance at the University;
- Council membership composition and areas of responsibilities;
- Expectations of Council members;
- The role of Assessors;
- Types of decisions made by the Council, and guidelines on attendance at meetings; and
- Meeting preparation, agendas, cover sheets, and the Diligent Boards governance portal.

3. Report of the Vice-President & Principal

The Chair introduced and invited Professor Bruce Kidd, Vice-President and Principal, UTSC to present his report.

a. Student Presentation- Scarborough Campus Students’ Union (SCSU)

Professor Kidd invited the Scarborough Campus Students’ Union (SCSU) President, Ms Sitharsana Srithas, to present\(^2\) an overview of the SCSU and their plans, priorities, and goals for the year.

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1 Presentation- Orientation of Members

2 Presentation- Student Presentation- Scarborough Campus Students’ Union (SCSU)
b. Principal’s Report

Professor Kidd emphasized the importance of supporting and fostering a culture of inclusion, equity, and diversity at UTSC during a time where many in the global community initiated hatred and division. He remarked that diversity at UTSC stimulated excellence and innovation, and that to effectively affirm inclusion, equity, and diversity it was necessary to help reduce barriers for those who face them. Professor Kidd reminded the Council to stand as allies for all those who face a struggle for dignity and justice.

Professor Kidd provided the Council with an overview of his plans and priorities for the year. His presentation included the following key points:

- UTSC was moving ahead to realize the ‘Calls to Action’ of the Report of the University of Toronto Truth and Reconciliation Steering Committee. The campus welcomed Elder Wendy Phillips to the Office of the Vice-President and Principal. Professor William Gough, Vice-Principal, Academic and Dean, had undertaken a review of all courses with Indigenous content, and was exploring the possibility of offering an Indigenous language course. By July 1st, three faculty members and four Indigenous staff members were expected to join the campus community to begin the process of creating an Indigenous Centre on campus.

- Efforts were being made to strengthen the UTSC International Strategy within the context of the University’s International Strategic Plan. This year UTSC planned to develop strategies for recruiting students from a broader range of countries and introduce additional international co-op and work placement opportunities for domestic students. Professor Kidd had created the Principal’s International Advisory Group to help accomplish the goals set out in the UTSC International Strategy;

- The Highland Hall infrastructure project was well under way with occupancy planned for September 2018. A Request for Statements of Qualifications for the UTSC Student Residence closed over the summer months, and a concept plan had been developed for an accessible walking trail in the valley. He also reported that UTSC would continue its work with Anchor Institution partners to promote growth and development in the eastern Greater Toronto Area (GTA); and

- There were plans to further promote University Federalism and the concept of ‘one University, three campuses’. These efforts were critical to strengthen the University brand and the synergies between the three campuses, and to bring clarity around the distinctiveness of each campus.

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2 Presentation- Student Presentation- Scarborough Campus Students’ Union (SCSU)
3 Presentation- Principal’s Report
A member asked what active role Council members could have in advancing Professor Kidd’s plans and priorities. Professor Kidd encouraged all members of the Council to share the UTSC story within their personal networks, and he invited members with specific suggestions to have an individual conversation with him.

4. Strategic Topic: 150 Neighbours

The Chair invited Professor Kidd to introduce the strategic topic. He reported that the 150 Neighbours project was a Canada 150 initiative designed to change the narrative about Scarborough, through the voices of Scarborough.

He invited Ms Kimberley Tull, Manager, Community Development and Engagement, Ms Melanie Blackman, Coordinator, Community Development, and Ms Shelley Romoff, Director, Communications and Public Affairs, to share details on the project to the Council. Their presentation included the following key points:

- The project was made possible through grant funding ($100K) from the Ministry of Canadian Heritage;
- A portion of the grant funding entrusted to UTSC was disseminated to ten community partners who identified 3-4 of their initiatives to participate in two day workshops to develop and/or enhance skills (i.e. ‘Take it to the Streets’ digital video stories). Community partners also hosted community events (i.e. ‘Celebrate Your Neighbour’ - walkathons, barbeques, and award ceremonies);
- A photo-documentary series was developed to profile 150 individuals who have worked diligently to enhance Scarborough. The social media driven project began on July 1st and would conclude on November 28th (i.e. 150 days). 98 profiles had been posted on the website to date, and it was expected that 150 profiles would be posted by the deadline to meet the goal of profiling 150 individuals in 150 days;
- An end of year event was planned for December 5th as a launching point for Canada 151. Canada 151 efforts included seeking out further funding opportunities to support the community partnerships that were established through the project.

In response to a comment regarding the impact of the two day workshops, Ms Blackman explained that participants developed a digital story telling skill, which they could in turn share within other individuals in their community group (e.g. train-the-trainer model). In addition, Ms Tull remarked that the workshops provided participants with an opportunity for knowledge exchange and a platform to build new community partnerships.

A member asked whether the project extended into the academic units at UTSC. Ms Romoff explained that Communications and Public Affairs hired interns from the Joint Journalism program with Centennial College to assist with writing the photo-documentary profiles.

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4 Presentation- Strategic Topic: 150 Neighbours
A member asked whether profiles were still being accepted, and Ms Romoff remarked that Communications and Public Affairs continued to welcome submissions for review and consideration.

In response to a comment regarding the perceptions of Scarborough by the general public, Ms Tull remarked that it was important for Council members to share the good news stories of Scarborough with fellow neighbours in the GTA in order to shift the narrative about the community.

A member commented that the project was strongly aligned with the work of the Scarborough Community Renewal Organization (SCRO) who were actively engaged in promoting, renewing, and rebranding Scarborough.

In response to a comment regarding the broader impact of the project in the community, Ms Blackman explained that participants developed job readiness, interviewing, writing and digital media editing skills. Ms Tull remarked that UTSC had reinvested funding to support 38 community initiatives across Scarborough, and that the photojournalist for the project was hired by the Office of The Honourable Mitzie Hunter, Member of Provincial Parliament (MPP), Scarborough—Guildwood.

5. Draft Policy- University-Mandated Leave of Absence

The Chair invited Professor Sandy Welsh, Vice-Provost, Students, to present the draft University-Mandated Leave of Absence Policy to the Council for information and discussion. Professor Welsh reported that the University had been considering the development of such a Policy for a few years, and that it was regarded as a best practice by peer institutions.

She explained that the Policy was intended for a very small proportion of students, who in the context of mental health or other similar personal problems, met the threshold for intervention where their behaviour caused concern regarding their own safety or the safety of others, or whose behaviour negatively impacted the learning environment of others.

The Policy outlined that students were first encouraged to agree to a Voluntary Leave, but in situations where a University-mandated leave was necessary, the University would invoke the Policy to outline fair processes including a review and appeal mechanism. Professor Welsh emphasised that in the absence of a Policy, students exhibiting behavioural concerns were subject to the sanctions outlined under the Student Code of Conduct, which were disciplinary measures. To conclude, Professor Welsh remarked that the Policy did not preclude legal or criminal proceedings outside of the University.

In response to a comment regarding the supports available to a student on a University-mandated Leave of Absence, Professor Welsh explained that the Health and Wellness Centres would help connect a student to appropriate health professionals in the community if they weren’t already receiving treatment.

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5 Presentation- Draft Policy- University-Mandated Leave of Absence
Members raised questions regarding the readiness of students to return to their studies. Professor Welsh explained that a mental health assessment of the student would be conducted and reviewed by a health professional to determine a student’s readiness to return to their studies.

A member commented on the perceived punitive nature of including a Leave of Absence notation on a student’s transcript. Professor Welsh remarked that through the consultation process it was suggested that a notation would provide a transparent rationale for discontinuous gaps on a transcript.

CONSENT AGENDA

On motion duly made, seconded and carried,

YOUR COUNCIL APPROVED,

THAT the consent agenda be adopted and that the item requiring approval (item 6) be approved.


7. Business Arising from the Minutes of the Previous Meeting

8. Reports for Information

a) Report Number 26 of the UTSC Academic Affairs Committee (Wednesday, June 14, 2017)  
b) Report Number 26 of the UTSC Academic Affairs Committee (Thursday, September 14, 2017)  
c) Report Number 26 of the UTSC Agenda Committee (Monday, September 25, 2017)  
d) Report Number 25 of the UTSC Campus Affairs Committee (Wednesday, September 13, 2017)

9. Date of the Next Meeting– Wednesday, November 22, 2017 at 4:10 p.m.

10. Question Period

No questions were raised.

11. Other Business

No other business was raised.

The Council moved in camera.
IN CAMERA

12. Appointments: 2017-18 UTSC Campus Council Nominating Committee

On motion duly made, seconded, and carried

YOUR COUNCIL APPROVED,

THAT Dr. Brian Harrington (teaching staff member of the UTSC Campus Council) and Mr. Conor Anderson (student member of the UTSC Campus Council) be appointed to serve on the UTSC Agenda Committee when the Committee serves as a nominating committee of the UTSC Campus Council for the 2017-18 governance year.

The Council returned to open session.

The meeting adjourned at 6:24 p.m.

________________________________________  __________________________
Secretary                                                Chair

October 11, 2017
UTSC Campus Council (CC)

Orientation of Members

Tuesday, October 3, 2017

Administration & Governance

University Decision Making

Governance
Oversee, advise, and approve all UofT decision with 10 Delegated authority Reserved for the University Terms of Reference

Administration & management of the University

UofT Tri Campus Governance Structure

Governing Council - 50 Members

25 Internal
President (ex officio)
12 Faculty
8 Students
2 Administrative Staff
2 Presidential Appointees

25 External
Chancellor (ex officio)
16 Lieutenant-Governor-in-Council (LGIC) Appointees
8 Alumni

Claire Kennedy
Chair
2017-2018

Jane Pepino
Vice-Chair
2017-18
The Establishment of UTSC Campus Council (CC) and its Committees

- The UTSC Campus Council and its Standing Committees was established in 2013 to improve governance oversight on all three campuses;
- The governance processes are aimed at enhancing campus-based decision-making and accountability;
- The Council is comparable to a Board of Governing Council and comprise representatives of the five estates: teaching staff, students, administrative staff, librarians, community members [LGIC, alumni, etc.].

UTSC Governance Bodies

Areas of Responsibilities for the UTSC CC

CC Membership Composition

- 2 Administrative Staff/Librarian
- 11 Community Members
- 4 Students
- 6 Teaching Staff
- 5 Ex Officio Members
- 1 Presidential Assessors

Total= 28 Members
2017 18 CC Presidential Assessors

Voting Assessor
Prof. Bruce Kidd
Vice President and Principal, UTSC

Non voting Assessor
Mr. Andrew Arifuzzaman
Chief Administrative Officer

Non voting Assessor
Prof. William Gough
Vice Principal, Academic and Dean

The role of Committee Members

Approve, recommend, confirm etc. business items
Offer advice
Provide oversight

Types of Decisions made by the Council

- Approve
- Reject
- Referred back to the Administration with advice
- Withdrawn by the administration

Expectations of Members

Prepare and attend meetings
Pose thoughtful questions
Participate in discussions
Act in the best interest of the University
Meeting Agendas

• Agendas are set based on the Calendar of Business, which is an overview of all anticipated business to be transacted in the governance year;
• Agendas are approved two to three weeks before the Committee meeting by the agenda planning group;
• The Calendar of Business is updated regularly and posted on the UTSC governance website.

Guidelines on Attendance at Meetings

Open Session
• Open to members of the University, the public, the media, up to room capacity. Most governance bodies meet in open session.

Closed Session
• Restricted to members of the governance body and individuals whose presence is considered by the body to be necessary (normally members of the administration). A motion is needed to move from open to closed session.

In Camera
• A meeting or part of a meeting may be held in camera where “intimate financial or personal matters of any person may be disclosed.” (By-law Number 2). A motion is needed to go into in camera.

Diligent Boards governance portal

• Only tool used to distribute confidential meeting documentation to members
• Password protected
• Instructions for setup: http://uoft.me/governanceportal2017-18
• Help is available 24/7: 1-866-262-7326

Cover Sheets

Cover Sheets
- General
- Header Information
- Sponsor & Presenter
- Jurisdictional Information
- Previous Action Taken
- Highlights
- Recommendation
The Role of the Secretariat/Office of the UTSC Campus Council

- Provide support to the Committee Chair and Committee members:
  - Advises members on all governance matters related to the Committee;
  - Communicates Committee decisions to impacted parties;
  - A neutral liaison between the administration and governance; and
  - Manages governance records and maintain Council and Committee membership

Contacting the Secretariat

Ms Rena Prashad
Governance Coordinator, UTSC
rparsan@utsc.utoronto.ca
416-208-5063
Office- Room BV 502

More Information on University Governance

UTSC Governance
http://www.utsc.utoronto.ca/governance/

Governing Council
http://www.governingcouncil.utoronto.ca/site3.aspx

Thank you
UTSC Campus Council

Report of the Vice President & Principal
Tuesday, October 3rd, 2017

Indigenous Awareness and TRC Initiatives

- Welcomed Elder Wendy Phillips to the Office of the Vice President & Principal and actively recruiting Indigenous faculty & staff
- Established a UTSC TRC Indigenous Coordinating Group to align and coordinate the activities with respect to TRC Indigeneity at UofT Scarborough
- Establishing advisory body of Indigenous elders, faculty, staff and community members, to help implement the CTAs

Towards a strengthened UTSC International Strategy

THE EIGHT AXES: GLOBAL ENGAGEMENT U OF T IN THE WORLD

STUDENTS
- Recruitment
- Mobility
- International Student Experience
- Advancement and Reputation

PARTNERSHIPS
- Academic Partnerships
- Corporate
- Entrepreneurship
- Alumni and Fundraising

Launch of Principal’s International Advisory Group

- Advise and advance the University of Toronto Scarborough’s international strategy and partnerships
- Develop goals and strategies in context of UofT’s International Strategic Plan through the creation of working groups
  - Students, Partnerships, Advancement & Reputation
  - Make recommendations and provide advice and implement activities in the context of a UTSC & and UofT international strategy
  - Provide advice on the coordination and implementation of international activities including identifying gaps, barriers and opportunities.
  - Identify areas for collaboration & leverage existing opportunities.
  - Provide input into indicators for review of UTSC’s international activities.
  - Provide input and advice on the development of communication and coordination tools.
  - Advance UTSC’s signature, unique offering

Next Steps: Principal’s International Advisory Group
Capacity Building

- Continue to work with Anchor Institution partners to ensure growth and development of region
- Continue to realize the capacity-building goals of the UTSC strategic plan through the master and secondary plans
  - Highland Hall scheduled to open in the spring of 2018
  - New residence, with ‘passive house’ design will double residence beds and provide students with a comprehensive residence experience
  - Discussions on new capital projects including a general-purpose academic building are in process
  - Planning underway for a new valley trail...

U of T Federalism

- Strengthen the narrative of ‘one university three campuses’
  - Affirms the overarching strengths and synergies of the tri-campus university, especially international
  - Recognizes the different social locations, character and contributions of the three distinct campuses
- Untangle and clarify St. George and tri-campus responsibilities (and attributions) in the tri-campus portfolios
- Encourage further progress towards embedding graduate education at UTM and UTSC as a way of strengthening overall tri-campus synergies and global position

Concept Plan

Features:
- 2.4m wide path
- 7% slopes
- Total length – 456m
- 9 rest areas @ 30m
- Accommodates kayak access
- Two elevated sections of trail (56m) w/CTS
- Ipe deck
- Concrete walkway
- 55-picket railing
- Bench
- Amounts to retaining wall (2.5m tall)
- Continuous stainless steel handrail on downhill side of path
- Mtn. 26 trees removed
Campus Council Meeting
Tuesday, October 3, 2017

Grant Expectations

- Invite residents of Scarborough to “nominate” and “vote” for community/nation builders
- Select 150 individuals whose stories will be collected to produce an online multimedia exhibit
- Organize a series of community events and educational sessions where winners will tell their stories and inspire their neighbours
- Host a community event to recognize winners and unveil the exhibit

How Did We Get Here?

- Think differently
- But we've always done it this way
- The idea
- The problem
- The solution
- The success
- The future
Capturing All Voices
3 Part Project

$40,000 invested into community

Diversity of Scarborough
10 Scarborough wards

3749 total people engaged

Take it to the Streets

10 Community Organizations
40 Participants
39 Community Initiatives

Celebrate Your Neighbour

9 Community Events
3533 People Engaged
87 Volunteers
Capturing All Voices
Website

Online Profiles

150 days = 150 profiles

98 profiles posted
July 1, 2017 - November 28, 2017

25 recommendations from local MPs

How Did We Get The Word Out?

Engagement

- Councillors, MPs & MPPs 25
- City of Toronto, Economic Development 16
- Nominations from people we profiled 9
- Scarborough Mirror 2
- Website 6
- Events/workshop 14
- U of T colleagues (UTSC & UTSG)
- Eastern GTA Anchor Institution Table
- Scarborough Community Renewal Organization
  (Dr. Jennifer McKelvie)
- Scarborough Business Association
- Tri-Campus Vice Presidents (TVP)
- Community e-Newsletters
- Community Network Tables

Testimonials

“The 150 program allowed me to revisit my past and to share the beauty of my neighbourhood.”
Workshop Participant

“A life changing program!”
Workshop Participant

“It never ceases to amaze me the wonderfully creative and kind ways UTSC connects to the community. Win-win moments.”
Andre Vashist - 150 Neighbours Profile Participant

150 Neighbours.ca

WEBSITE
98 - Profiles posted
28,430 - Page Views
2.48 - Pages per Visit
1:47 - Visit Duration

FACEBOOK, INSTAGRAM, TWITTER
465,125 - Impressions
6,401 - Engagements

IN THE NEWS & EVENTS
2 Scarborough Mirror Stories
1 Highland Creek Villager story (to date)
Scarborough Community Renewal Newsletter
U of T World (www.utoronto.ca)

U of T Canada 150
Ward 32 Newsletter
ArtsideOut, 10th Anniversary, October 5th
Notable Shares & Engagements

GOV'T & NFP (26 followers)
- Councillor Paul Ainslie, Ward 43
- C.C. Caesar Chavannes (50 followers)
- Hon. David Onley

Heritage Toronto
- National Fund Canada

SCARBOROUGH ORGANIZATIONS (17k followers)
- Scarborough Arts
- RISE Edutainment
- East Scarborough Boys & Girls Club
- Scarborough Film Festival
- Scarborough Business Association
- Scarborough Walk of Fame

COMMUNITY MEMBERS (11k followers)
- Randall Arsenault, Toronto Police
- Hamza Khan (BA 2010)
- Tiffany Ford, TDSB Trustee York West
- Jessica EMYS, East Metro Youth Service
- Jackie DeSouza

Hon. David Onley
- Minister Int'l Dev't

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400,000+ impressions

Where Do We Go From Here?

- Acknowledgement
- Awakening
- Affirmation
- Authenticity

• Past
• Present
• Future

How Will We Recognize 151?

- Year-End Event
- Legacy
- What Can You Do?
- Activating Social Networks

Capturing All Voices

150neighbours.ca

Help spread the word!
Thank you...
Principles of Draft Policy Include:

- All students in good standing at UofT should have the opportunity to pursue their academic aspirations.
- The University has the right to address conduct of a Student where it is necessary to do so in order to protect that Student and/or other members of the University, or to comply with legal duties, including statutory duties and those arising where it has a duty of care.
- A Leave of Absence from the University under the Policy is not to be treated or be perceived as punitive or disciplinary.

Application and Scope

- Provides a way in which a Student may be placed on a Leave of Absence when it becomes apparent that due to mental health or other similar personal issues, the Student:
  - may pose a risk of harm to themselves, others, causing significant disruption to the educational process or the University community in general, or;
  - is unable to engage in activities required to pursue an education
- In circumstances where accommodations and/or supportive resources have not been successful or are not feasible.

- Nothing in the new Policy precludes:
  - operation of any other voluntary leave policies or guidelines adopted by divisions.
  - application of the obligations under regular codes applicable to specific professions.
  - acting in accordance with duties under the Occupational Health and Safety Act, or its general duty of care, or under any applicable University policies.
Threshold for Intervention

Scenario 1: A Student’s behaviour poses a risk of harm to self or others, including but not limited to a risk of imminent or serious physical or psychological harm or harm that involves more than a minimal impairment of the educational experience of fellow students.

or

Scenario 2: While not posing a risk of harm to self or others as described in Scenario 1, the Student is unable to engage in activities required to pursue an education at the University notwithstanding accommodations or supportive resources that may be available.

Summary of Proposed Process

Division Head is made aware.
Division Head notifies Vice Provost, Students.

Vice Provost, Students will:
- Appoint Student Case Manager and may also appoint a Student Support Team.
- Communicate the decision in writing to the Student and provide information on an appeal.

Student may request a review of the Vice Provost’s decision by the Provost.
Student may appeal the Provost’s decision to the Senior Chair of the University Tribunal.

At any time during the process, the Student may:
1. Provide additional information.
2. Consider a Voluntary Leave of Absence.