

**UNIVERSITY OF TORONTO MISSISSAUGA CAMPUS COUNCIL
REPORT NUMBER 26 OF THE ACADEMIC AFFAIRS COMMITTEE**

MARCH 28, 2018

To the Campus Council,
University of Toronto Mississauga

Your Committee reports that it held a meeting on March 28, 2018 at 4:10 p.m. in the Council Chambers, William G. Davis Building, at which the following were present:

Judith Poë, Chair
Laura Taylor, Vice-Chair
Kelly Akers
Gordon Anderson
Brett Beston
Liza Blake
Tracey Bowen
Laura Brown
Erika Colby
Megan Evans
Miquel Faig
Salma Fakhry
Alexandra Gillespie
Elaine Goettler
Claudiu Gradinaru
Shelley Hawrychuk
Yuhong He
Sanja Hinic-Frlog
Nathan Innocente
Renu Kanga Fonseca
Jihan Khatib
Michael Lettieri
Heather Miller
Ashley Monks
Kent Moore
Lorretta Neebar
Emmanuel Nikiema
Jay Nirula
Manfred Schneider
Joan Simalchik
Mihkel Tombak
Doug Varty
Anthony Wensley
Daniel Zingaro

Non-Voting Assessors:

Rosa Ciantar, Program and Curriculum
Officer

Regrets:

Ulli Krull, Vice-President & Principal
Amrita Daniere, Vice-Principal Academic
and Dean
Bryan Stewart, Vice-Principal, Research
James Allen
Aurel Braun
Gary Crawford
Marc Dryer
Rosa Hong
Kajri Jain
Abi Karunendiran
Konstantin Khanin
Abdelrahman Khater
Anna Korteweg
Teresa Lobalsamo
Pim Manaswiyoungkul
Andrea Olive
Mark Overton
Diana Raffman
Nour Shell
Alison Syme
Rebecca Wittman
Liye Xie
Jose Wilson

In Attendance:

Rena Banwait, Experiential Learning Officer
Shashi Kant, Sustainability Pathways Working Group and Director, MScSM
Donna Heslin, Director, Graduate Programs and External Relations, IMI
Angela Lange, Vice-Dean, Faculty
Adriano Pasquali, Research Analyst
Lavan Puvaneswaran, Curriculum Support Officer, Management
Eckhard Schumann, Director, Undergraduate Programs, Management
Soo-Min Toh, Director, IMI

Secretariat:

Cindy Ferencz Hammond, Director of Governance, Assistant Secretary of the Governing Council
Mariam Ali, Governance Coordinator, UTM

1. Chair's Remarks

The Chair congratulated Lorretta Neebar on her appointment as Registrar & Director of Enrolment Management and Shelley Hawrychuk on her appointment as Chief Librarian of UTM. The Chair also congratulated Professor Shashi Kant on his becoming a member of the Order of Ontario.

2. Opportunities for UTM's Leadership in Sustainability

The Chair invited Shashi Kant, Chair, Sustainability Pathways Working Group and Director, Master of Science in Sustainability Management (MScSM) to provide members with an overview of the Working Group's progress to date¹. Professor Kant explained to members that the definition of sustainability varied from discipline to discipline and contained many different aspects beyond environmental sustainability. The working group looked to the sustainable development goals developed by the United Nations, and were currently refining the definition to make it applicable to UTM. Professor Kant informed members that the working group had been divided into two sub-groups, one to tackle the definition and one for reviewing best practices across top tier universities and similar institutions. The working group had identified five pillars of sustainability: academic programs, research, campus engagement, community engagement and work environment and well-being. The final report for the working group would be sent to the Dean in May, 2018 at which point it would be shared publicly for consultation. Professor Kant added that he would be scheduling one-on-one sessions with department chairs to gain input into the development of sustainability initiatives in the coming weeks. The Chair thanked Professor Kant for providing this overview before the production of the final report, thus providing interested parties with the opportunity for input.

¹ A copy of this presentation is attached as Attachment A.

3. Proposal for the Creation of a New Degree Program: Master of Urban Innovation (MUI)

The Chair informed members that the Committee was responsible for recommending new graduate programs and degrees for confirmation by the Executive Committee of the Governing Council. The Chair then invited Heather Miller, Vice-Dean, Teaching & Learning to introduce this item. Professor Miller informed members that the proposed Master of Urban Innovation (MUI) was a professional degree program focused on urban economic development, community capacity building, innovation management, local and regional governance, urban sustainability and real estate development. The proposed program aligned with current programs offered at IMI and incorporated the research and teaching strengths from the UTM Departments of Geography, Economics, Political Science and the Institute of Communication, Culture, Information and Technology (ICCIT). The core curriculum sought to introduce students to the different approaches employed by economic development practitioners to enhance sustainable economic growth in neighborhoods, cities and regions. Professor Miller added that the program included a summer internship that would target municipal economic development offices and other public and not-for profit agencies critically involved in urban economic development. The interdisciplinary nature of the MUI was designed to distinguish itself from traditional planning programs, graduate management programs and other inter-disciplinary professional degrees.

Professor Miller stated that during the external appraisal that occurred in February, 2018, reviewers had been very enthusiastic about the establishment of the program and based on their feedback, minor modifications had been subsequently incorporated into the proposal. Discussing financial implications, Professor Miller noted that the resources for the proposed program were provided for out of incremental net revenues and that there would be three faculty hires and two administrative staff hires dedicated to the program.

A member commented on the significant list of courses and asked how faculty would be allocated to these, in addition to their current course load. Professor Soo-Min Toh, Director of IMI, responded that as per regular practice, clear arrangements would be made within the relevant academic departments regarding course loads and faculty availability. In response to a member's follow up about this issue, Professor Miller noted that special attention had been paid to this during the development of the proposal.

A member asked if the potential places of employment for the summer internship had been surveyed for interest. Donna Heslin, Director, Graduate Programs and External Relations in IMI advised that regional innovation centers as well as the economic development offices in the Peel, Halton and Hamilton regions were all surveyed and had been very supportive. Ms Heslin added that IMI went beyond these offices to also survey real estate developers about the proposed program, and that IMI had 100% placement for all current internships.

On motion duly made, seconded and carried,

YOUR COMMITTEE RECOMMENDED,

THAT the proposed Master of Urban Innovation (MUI) Program, offered by the Institute for Management and Innovation (IMI), recommended by the Vice-Principal Academic &

Dean, Professor Amrita Daniere, and described in the proposal dated March 8, 2018, be approved, effective on September 1, 2019.

4. Minor Modification: Bachelor of Commerce and BBA Degree Requirement Modification Proposal

The Chair invited Professor Miller to introduce the item. Professor Miller noted that the proposed modification to the Bachelor of Commerce (BCom) and BBA Degree would allow students additional flexibility and choice in their Management and Economics course selections by altering the number of courses in a specific subset of subject areas that can be counted toward either the BCom or BBA degree. The inclusion of Economics in the requirement to complete 5.0 credits from disciplines other than Management is unique to BCom and BBA students, and removing the requirement would bring it in line with other UTM degrees. Professor Miller added that there would be no change to program requirements, distribution requirements or grade requirements of either degree or program learning outcomes. BCom and BBA students would still be required to fulfill the same breadth requirements as other UTM students.

In response to a member's question, Professor Mihkel Tombak, Chair of the Department of Management, clarified that both the BCom and the BBA programs have deregulated, i.e. higher than normal, fees. The change in the course requirements for these programs would mean that for the same deregulated fee, a student would be able to take more courses that are under the deregulated umbrella. The member commented that removing the requirement allowed students greater flexibility and offered better value. Professor Tombak concurred, noting that it allowed students to become well-rounded by taking courses such as organizational behavior and marketing. Professor Miller added that the proposed change was a strong recommendation from a recent external review of the department of Management.

On motion duly made, seconded and carried,

YOUR COMMITTEE RESOLVED,

THAT the proposed degree modifications to the Bachelor of Commerce and Bachelor of Business Administration programs, recommended by the Vice-Principal Academic & Dean, Professor Amrita Daniere, and described in the proposal dated February 23 2018, be approved, effective on September 1, 2018.

5. UTM Guidelines for the Evaluation of Teaching: Revision

The Chair reminded members that the Divisional Teaching Guidelines were approved by the Academic Affairs Committee on October 30, 2017 and by the Committee on Academic Policy & Programs (AP&P) on November 2, 2017. The proposed item had minor revisions to those guidelines. The Chair invited Professor Angela Lange, Vice-Dean, Faculty to present the item. Professor Lange informed members that the UTM Guidelines for the Evaluation of Teaching were revised in 2017 as part of a University-wide initiative to bring divisional teaching guidelines into line with existing policy. Subsequent to approval by AP&P in November of 2017, a number of small changes were proposed to wording to ensure that the revised Guidelines conformed explicitly to policy and to avoid any potential for confusion. The proposed edits did

not alter the expectations, requirements or processes laid out in the document that was approved by the AAC and AP&P.

On motion duly made, seconded and carried,

YOUR COMMITTEE RECOMMENDED,

THAT the proposed revisions to the UTM Guidelines for the Evaluation of Teaching, as recommended by the Vice-Principal Academic and Dean, Professor Amrita Daniere, in the proposal dated February 9, 2018, be approved, effective May 11, 2018.

6. Minor Undergraduate Curriculum Changes: Humanities

The Chair invited Professor Miller again to introduce the item. Professor Miller began by informing members of changes to the minor modifications curriculum cycle. She noted that the reorganization was meant to better accommodate the increasing number of changes occurring with adjustments to improve curriculum delivery and the hiring of additional faculty. This new cycle would also distribute the workload for staff and faculty so that departments had more time to assess proposed changes throughout the year; in particular, the new cycle will allow departments to bring suggestions and new ideas back to their departmental curriculum committees between Divisional Curriculum Committee meetings, and still have time to present items for inclusion in the next Calendar. The new system still involves three meetings for each of the divisions, but spread over the year. The enclosed report represents the approved changes from the February 2018 meeting of the Decanal Divisional Curriculum Committees for Humanities. Professor Miller emphasized that these changes will not take effect until the 2019-2020 Calendar. That is, minor modifications from the February, April and September/October Divisional Curriculum Committee meetings would be effective in the Calendar for the academic year following the fall meeting and not earlier.

Professor Miller noted that four minor program changes were proposed, including the addition of language options to the History major and specialist programs, and the clarification and correction of recent major changes in course option groupings made to the English major and specialist programs. In addition, sixteen new courses were proposed, fifteen half-courses and one full course; an additional twelve course changes (eleven half- and one full course) have been proposed to update the description of course content and other curriculum changes. Most of these course additions and changes are in the various programs of Historical Studies, and reflected both the development of courses by new faculty, and the revision to the curriculum by existing faculty.

On motion duly made, seconded and carried,

YOUR COMMITTEE RESOLVED,

THAT the proposed Humanities undergraduate curriculum changes for the 2019-20 academic year, as detailed in the Humanities curriculum report, dated February 13, 2018 be approved.

7. Other Business

There were no items of other business.

8. Assessors' Reports

a. Experiential Education Learning Updates

At the Chair's invitation, Michael Lettieri, Vice-Dean, Academic Experience updated the Committee on experiential education learning. Professor Lettieri shared with members four key areas of recent activity.

Administrative Staff Searches in Experiential Learning

- The Experiential Education Unit (EEU) was in the process of hiring three staff positions, two of which were positions that were receiving support under the *University Fund for Experiential Learning* and the *Provincial Career Ready Fund*.

Outcome of Career Centre Proposal (Career Ready Fund, Stream 3)

- The Career Ready Fund deals with a new funding program for Employer and Regional Partnerships, and was approved in the amount of \$234,714. The fund would support placement of recent graduates in internships or similar experiences to deliver job-ready skills. More specifically, it would create three positions to support recent graduates in preparing for and securing work opportunities that would help them begin their careers. The positions include: a Graduate Opportunities Outreach Coordinator, an Employment Strategist, and an E-Learning Specialist.
- He added that outside of the funding proposal outcomes, UTM has committed operating funding to grow Experiential Learning (EL) in all units as part of the Academic Plan. There would be support for all units to develop and expand EL opportunities and that meetings were taking place with various academic units to discuss opportunities in this area.

Experiential Learning Vision and Mission Statement

- The Mission/Vision Statement for EL was in the process of being finalized in consultation with the Experiential Learning Vision Committee. Professor Lettieri thanked the Committee for their work. He noted that the statement would be shared with the broader UTM community in the near future.

Community Engagement Inventory

- The EEU has begun work on a Community Engagement Strategic Plan for UTM to address the need for increased collaboration with external community partners and provide a framework for supporting academic units in developing strong community partnerships.
- The first stage involved the development of an inventory that would offer a snapshot of how the external community was engaged over the 2017-18 academic year.
- The results of a campus-wide survey documented 468 activities, which were entered into a database that would be filtered by unit, thematic content and target audience. Future plans included mobilizing the inventory as an online database.

At the conclusion of his report, Professor Lettieri thanked Rena Banwait, Ciaran Graham and Felicity Morgan for their work on the Career Ready Fund proposal and Rena Banwait and Adriano Pasquali on the Community Engagement Inventory project.

The Chair inquired into the progress of having the provincial government recognize research-based courses as experiential learning. Professor Miller stated that Professor Susan McCahan, Vice-Provost, Innovations in Undergraduate Education was a member of several committees with the Ministry and advocated for the expansion of activities that were classified as experiential learning activities. There had been progress, though not as far as including research experiences, however the Ministry has agreed that many of the Research Opportunity Programs would be classified as experiential learning. Professor Miller noted that Professor McCahan's statement was always that the Ministry's aspirations were a starting point for U of T and that we were able to go broader in our definition.

CONSENT AGENDA

On motion duly moved, seconded, and carried

YOUR COMMITTEE APPROVED

THAT the consent agenda be adopted, and that Item 9 - Report of the Previous Meeting be approved.

9. Report of the Previous Meeting: Report 25 – February 12, 2018

Report number 25, from the meeting of February 12, 2018 was approved.

10. Business Arising from the Report of the Previous Meeting

There was no business arising from the report of the previous meeting.

11. Date of the Next Meeting – Monday, May 7, 2018 at 4:10 p.m.

END OF CONSENT AGENDA

The Chair noted the date of the next meeting and the meeting adjourned at 5:15 p.m.

Secretary

Chair

April 4, 2018

Opportunities for UTM's Leadership in Sustainability: Possible Initiatives

Professor Shashi Kant
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Agenda

- What is Sustainability?
- Sustainability Pathways Working Group
- Initiatives under Discussion

What is Sustainability? Sustainable Development Goals



Sustainability Pathways Working Group (SPWG)

1. Prof. Amrita Daniere (VP Academic and Dean, UTM)
2. Prof. Ingo Ensminger (Biological Studies)
3. Prof. Jumi Shin (Chemistry)
4. Prof. Teresa Lobalsamo (Language Studies)
5. Prof. Barbara Murck (Geography)
6. Prof. Joan Simalchik (Historical Studies)
7. Prof. Soo Min Toh (Management)
8. Prof. Steven Hoffman (Sociology)
9. Prof. Amy Mullin (Philosophy)
10. Prof. Jeffrey Graham (Psychology)
11. Christopher Lengyell (Residence Centre)
12. Laura Ferlito (Student Advisor, Office of the registrar)
13. Lorretta Neebar (Registrar, Acting)
14. Amy Geisberger (MScSM Student)
15. Julia Morton - Marr (International Holistic Tourism Education Centre)
16. Prof. Shashi Kant (Sustainability Management)
17. Anuar Rodrigues

SPWG

- Four Meetings
- 2 Sub-Groups
 - a. Definition of Sustainability
 - b. Best Practices
- Committee Reviewed – Sustainability Strategic Plans of Yale, Harvard, Arizona State, UBC, and Columbia;
- Inventory of Canadian Program, UTM courses and Professors
- Discussion about Sustainability Initiatives – not limited to Sustainability Pathways
- Final Report – April/May 2018

Sustainability Initiatives

- **Definition:** Sustainability rests on the principle that the biosphere is the foundation for all human activities: the well-being of present and future generations depends on the health of our shared ecosystems.
The University of Toronto Mississauga has a unique role to play in promoting ways of living that respect the Earth and all of its inhabitants.
- **Five pillars:** Through the following five pillars the UTM can stimulate a culture of sustainability.
 - A. Academic Programs
 - B. Research
 - C. Campus Engagement
 - D. Community Engagement
 - E. Work Environment and Wellbeing

Sustainability Initiatives

1. Sustainability Strategic Plan of UTM

- Standing Committee
- Administrative and Financial Support to Implement Strategic Plan
- Annual Progress Report of the SP

2. Academic Programs

- Undergraduate Programs (Sustainability Pathways – Certificate - key features: option for every student, interdisciplinary and experiential learning; Distribution requirement; Certificate in related areas – social innovation and entrepreneurship)
- Graduate Programs (Summer School; Certificate in Sustainability Leadership)

Sustainability Initiatives

3. Research: Grants to promote interdisciplinary research focused on different aspects of sustainability.

4. Campus Engagement:

- a. Student-centric Initiatives
- b. Faculty and Staff Centric Initiatives
- c. Facilities focused initiatives

5. Community/Civic Engagement:

- a. Summer camps for school students
- b. Participation in Peel Region Science Fair
- c. Other opportunities – joint research/community issues etc.

Sustainability Initiatives

6. Work Environment and Wellbeing
 - Next Steps – Full report