

# UNIVERSITY OF TORONTO MISSISSAUGA CAMPUS COUNCIL

MARCH 5, 2019

MINUTES OF THE MEETING OF THE CAMPUS COUNCIL held on March 5, 2019 at 4:10 p.m. in the Council Chambers, William G. Davis Building, University of Toronto Mississauga.

Mohan Matthen, Vice-Chair (in the Chair)  
Ulli Krull, Vice-President & Principal  
Amrita Daniere, Vice-Principal, Academic  
& Dean

Saher Fazilat, Chief Administrative Officer  
Arjan Banerjee  
Melinda Ann Callahan  
Dario Di Censo  
Robert Gerlai  
Simon Gilmartin  
Shelley Hawrychuk  
Joseph Leydon  
Jay Nirula  
Lisa Petrelli  
Steven Short  
Laura Taylor

Maya Tomkiewicz  
Ziyaad Vahed  
Douglas Varty

**Regrets:**  
Nykolaj Kuryluk, Chair  
Ivana Di Millo  
Teresa Lobalsamo  
Kayla Sousa  
Samra Zafar

***In Attendance:***

Sonia Borg, Directors, Finance & Operations, Recreations, Athletics & Wellness  
Andrea Carter, Assistant Dean, Student Wellness, Support & Success, Student Affairs  
Vicky Jezierski, Director, Hospitality & Retail Operations  
Antonia Lo, Assistant Director, Student Services and Ancillaries, Financial & Budget Services  
Felicity Morgan, Director, Career Centre  
Dale Mullings, Assistant Dean, Students & International Initiatives, Student Affairs  
Felipe Nagata, President, UTMSU  
Susan Senese, Executive Director, Strategy, Office of the Vice-President & Principal  
Jessica Silver, Director, Student Engagement, Centre for Student Engagement  
Jane Stirling, Executive Director, Communications

**Secretariat:**

Cindy Ferencz Hammond, Assistant Secretary of the Governing  
Council  
Alexandra Di Blasio, Governance Coordinator, UTM

The meeting began *in camera*.

**1. Appointment – UTM Hearing Officer**

On motion duly moved, seconded and carried,

## YOUR COMMITTEE APPROVED

THAT, Felicity Morgan be appointed to serve as UTM's Hearing Officer to decide on complaints under the *Code of Student Conduct*, to serve for a term of three years or until a successor is appointed, effective immediately.

The Council moved into open session.

## 2. Chair's Remarks

Professor Mohan Matthen was in the Chair and welcomed members to the meeting. He noted that the election results for the Governing Council were posted to the Office of the Governing Council website, and stated that the election results for student seats on all UTM governance bodies would be declared on Thursday, April 11.

He reminded members that applications were being accepted for three seats on the Campus Council for the Community/Alumni constituency for three-year terms that would begin July 1, 2019. Applications would close on Friday, March 15.

## 3. Report of the Vice-President & Principal

Professor Krull began his report with an update on the proposed Arts, Culture and Technology (ACT) building. He noted that input from various departments had been sought on the needs and aspirations for space in the proposed building, and that the requests totaled to more than twice the available space. Analysis of these wish lists was underway to identify areas of overlapping interests so that there would be shared space and reduction of the requested size.

### *Provincial Matters*

Professor Krull referred to the Provincial Government announcement on January 17, 2019, which constituted a 10% cut to domestic tuition this year and would extend to the following year. He noted that the Government indicated that it would not alter the operating budget of universities in the current year, but had not announced intentions for future years. The Provincial cuts, costs associated with a new financial program within UofT to reduce reserves, costs of the Jointly Sponsored Pension Plan, and the decision by the City of Mississauga to terminate its funding of the Innovation Centre, would have a cumulative impact in excess of \$100 million over the next 4 to 5 years. UTM would make incremental adjustments to the budget on an annual basis. Despite the impending budget reductions, Professor Krull emphasized the importance of continued support and progress towards UTM's *Academic Plan*. Senior administrators would continue to discuss how to mitigate cutbacks, and consultations were underway with departmental Chairs and Directors to consider how each department could selectively contribute to cost reductions. Professor Krull emphasized that he would not support across-the-board budget cuts as it placed quality of education and research at risk. He noted other means by which to offset financial costs, such as the possibility of hiring faculty and staff at a rate slower than initially planned, and the option to delay construction of the ACT building. As part of the

University Fund (UF) submission for central funding, funds were requested to support a proactive approach to integrated undergraduate student advising, whereby students would meet with advisors on a semi-annual basis to develop personal plans to facilitate student success and professional development. Due to the need to offset costs associated with the budget reduction across the University, central funds from the UF had not been allocated for this request in the annual budget review process and UTM was examining ways in which to continue to pursue this important goal.

Professor Krull addressed opportunities for revenue generation. He noted that, due to regulations outlined in the Strategic Mandate Agreement, there was little flexibility in terms of increased levels of domestic student enrolment. In terms of international student enrolment, Professor Krull noted that UTM had a rate of 24% international student enrolment in the 2018-19 academic year. As per the *Academic Plan*, UTM strived to achieve a rate of 25% international student enrolment by 2022. Consideration would be given to the possibility of advancing the timeline of this goal, and if authorized, it would be executed in a controlled manner that would allow departments time to prepare resources in order to support the growth. Professor Krull additionally reminded members of the Four Corners Strategy, which was designed as a means to generate revenue through real estate holdings, and noted the possible future opportunity for a Commercialization Centre in Mississauga.

#### *City of Mississauga Matters*

Next, Professor Krull addressed the funding of the Innovation Complex by the City of Mississauga. The City of Mississauga indicated that it would provide \$10-million in funding in increments of \$1-million each year over ten years (5 years had been completed to date), but would revisit this decision on an annual basis to determine continued commitment to funding. Given that the programs housed within the Innovation Complex were business-oriented, graduates from these areas would have a direct impact on the future economic development of the City of Mississauga. Professor Krull noted that this impact provided an economic incentive for the City of Mississauga to support funding of the project. UTM had completed all of its commitments to construction, faculty/staff hiring, launch of new programs and enrolment targets, and the project's strong financial return was validated by the external consultants, KPMG. Despite these factors, in a recent meeting of the City of Mississauga Council, the decision to continue funding the project was not supported. Professor Krull stated that the University would operate on the basis that funding would no longer be supported by the City in future years.

#### *Master of Urban Innovation Update*

Lastly, Professor Krull addressed the Master of Urban Innovation program, which had not yet received funding approval from the Provincial Government due to a backlog of requests. In the absence of Provincial Government approval, students in the program would not be eligible to receive OSAP. Given these circumstances, the decision was made by the Director of the Program to delay the launch of the program by one year.

In response to a member's question, Professor Krull stated that the Province did not impose any restrictions that regulated the rate of international student enrolment at universities. He

emphasized the importance of ensuring that appropriate resources were in place to support the success of international students at the University. He additionally noted that a significant percentage of international students at UTM had resided in Canada prior to becoming UofT students, and that a large portion had graduated from the Ontario high school system.

A member inquired about how the University would ensure continued excellence when met with budget cuts. Professor Krull stated that despite the budget cuts, the University would not retract from the level of excellence it had achieved. He referenced UofT's remarkable standing in university rankings, the caliber of its faculty in terms of their expertise and credibility, as well as the caliber of its students. He stated that the infrastructure in place would continue to support world-class research, and that recognition in the form of faculty awards, research grants and the level of funding received collectively contributed to the University's level of excellence.

A member referenced Professor Krull's resignation from the Mississauga Economic Development Advisory Board (EDAB), and questioned if continued membership on the Board would lead to a different decision in the future regarding continued funding of the Innovation Complex. Professor Krull stated that he did not believe continued membership on the Board would lead to a positive future decision to support funding of the Innovation Complex, and noted that UTM would not retract from the many other functional activities that it provided to support the City of Mississauga. He clarified that his resignation from EDAB was because UTM's impact on the economic development of the City, which had been the basis for City funding of the Innovation Complex, was no longer viewed as a priority by the City Council.

#### **4. Operating Plans and Fees: UTM Student Services**

The Chair advised members that pursuant to *The Protocol* approved by the Governing Council on October 24, 1996, the UTM Quality Service to Students committee (QSS) reviewed annual operating plans of fee-funded student services, including current and proposed future budgets and related compulsory non-academic incidental fees and would then offer advice to the Committee on those plans. The Chair invited Mr. Mark Overton, Dean of Student Affairs, to present<sup>1</sup> the advice shared from QSS.

##### **a. Advice from the Quality Service to Students Committee (QSS)**

As per *The Protocol*, Mr. Overton noted that student input was provided in relation to compulsory non-academic incidental fees through consultations with QSS, which was composed of student leaders and administrators. Consultation also occurred with students held by each unit, at tabling events and general outreach opportunities. Fees under consideration included the Health and Counselling fee, the Athletics and Recreation fee, and Student Services fee, which had a number of sub-components. Mr. Overton reported that all three proposals received support from QSS.

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<sup>1</sup> A copy of the presentation is attached as Attachment A.

## **b. Operating Plans and Fees**

Mr. Overton summarized the three fee categories for which increases were proposed and noted that detailed information about each fee could be found in their respective management packages. He noted that each individual service department had an advisory group that met twice in the fall to consult on services and service levels to help directors and managers develop budgets and related fee proposals. Surveys had been used to collect student feedback on campus services from both users and non-users, to assist in identifying areas of improvement. He then invited Directors from the relevant service areas to comment on factors that contributed to fee increases. During the discussion, the following comments were made:

- *Health & Counselling Centre*: Plans included the expansion of embedded counselling within academic departments, and reference was made to the positive results of the pilot project in the Department of English & Drama. Further plans included improving the student experience through a mental health triage worker who would assist students that presented with mental health support needs. Additional plans included the expansion of addictions support and smoking cessation support through health promotion efforts.
- *Athletics*: It was noted that fee increases in Athletics would ensure a full complement services under the gym membership, such as free towel service and free drop-in classes for students. New fitness classes would be introduced which would include women-only opportunities. The need for renovations to change rooms, the front desk and the flooring of the multi-purpose room was further noted.
- *International Education Centre (IEC)*: Guaranteed funding would be provided for 25 student-staff positions that were to be United Steelworkers (USW) casual positions. It was further noted that international students faced barriers to post-graduation work in Canada due to lack of Canadian work experience, and the IEC would work in collaboration with the Career Centre and the Office of Advancement to support the development of the co-curricular engagement of international students through campus work experiences. Lastly, it was stated that the IEC planned to implement multi-lingual language support that would aid students' families with respect to immigration-related matters.
- *Centre for Student Engagement*: The office planned to assist in the creation of a hub that would provide students with immediate access to support pertaining to the co-curricular record and recognized student organizations. Furthermore, the office would guarantee funding for 23 student-staff positions that were to be USW casual positions. Lastly, the office would implement a fund for UTM student clubs and organizations that would assist to reduce barriers related to hosting on-campus events and workshops in which fees were involved, such as those related space access, audio-visual assistance and catering orders.
- *Shuttle Bus*: Plans for shuttle bus services included the addition of four shuttle buses with enhanced features, such as the expansion of Wifi, the installation of air conditioning and

improved suspension.

- *Career Centre*: Plans included the introduction of more electronic resources within the Career Centre to increase ease of access to services.
- *Child & Family Care*: It was noted that September 2018 staffing levels would be maintained and child care grants would continue to be offered for UTM students with eligibility for on and off-campus child care services. A family care advisor would be on-site one day per week, which was an increase from one day every six weeks. There would be an increase in the number of webinars offered and more family-friendly spaces would be introduced on campus.

The Chair invited Professor Joseph Leydon, Chair, Campus Affairs Committee, to summarize the discussion that occurred at the Committee's meeting. Professor Leydon noted that fee increases across all services were primarily driven by staff costs. Since the majority of staff held unionized positions, staffing costs would naturally increase annually to meet contract requirements. Each year students were consulted on the services provided. Formal consultation processes occurred through QSS and discussions with representative student organizations. Tabling and intercept surveys were utilized to obtain feedback from the broader student community. Based on these consultations, additional services were added when feasible and others eliminated.

In response to a member's question, Mr. Overton noted that as part of the Provincial Government financial cutbacks, the *Student Choice Initiative* would be introduced, which would require universities to identify which student service fees would be considered essential versus non-essential. Under this initiative, students would have the right to opt-out of non-essential service fees prior to the calculation of their tuition fee by the University. The government had not yet released a framework that instructed how the process would be implemented. Mr. Overton noted that the majority of services within this item were identified as essential.

In response to a member's question, Ms Jessica Silver, Director, Student Engagement, explained that the co-curricular record (CCR) recognized non-academic and non-degree opportunities that took place outside of the classroom, such as community engaged-learning opportunities and participation in recognized student clubs. She noted that over 250 opportunities were recognized under the CCR last year. Mr. Overton further noted that the CCR enabled students to apply the material learned in the classroom to real-life situations.

On motion duly moved, seconded and carried

YOUR COMMITTEE APPROVED

THAT subject to confirmation by the Executive Committee,

THAT the 2019-20 operating plans and budgets for the UTM Health & Counselling Centre; the UTM Department of Recreation, Athletics & Wellness; and the UTM Student Services under the Student Services Fee, recommended by the Dean of Student Affairs, Mark Overton, and described in the attached proposals, be approved; and

THAT the sessional Health Services Fee for a UTM-registered or UTM-affiliated full-time student be increased to \$50.57 per session (\$10.11 for a part-time student), which represents a year-over-year increase of \$4.51 per session (\$0.90 for a part-time student) or 9.80%; and

THAT the sessional Athletics & Recreation Fee for a UTM-registered or UTM-affiliated full-time student be increased to \$203.84 per session (\$40.77 for a part-time student), which represents a year-over-year increase of \$6.55 per session (\$1.31 for a part-time student) or 3.31%; and

THAT the sessional Student Services Fee for a UTM-registered or UTM-affiliated full-time student be increased to \$193.28 per session (\$38.66 for a part-time student), which represents a year-over-year increase of \$3.38 per session (\$0.68 for a part-time student) or 1.78%.

#### **5. Compulsory Non-Academic Incidental Fees - Student Society Fees: UTM Student Society Proposals for Fee Increases (UTMAGS & UTMSU)**

The Chair noted that student society fees were subject to the terms and conditions of the *Policy on Ancillary Fees* and the *Policy for Compulsory Non-Academic Incidental Fees*. He invited Mr. Overton to speak to the matter. Mr. Overton provided a brief overview of the fee increases requested by the student societies.

In response to a member's question, it was explained that the UPass was a Mississauga transit pass that allowed for unlimited use of the transit system. The UPass was identified as an essential service and would not be placed at risk by the *Student Choice Initiative*.

In response to a member's question, Mr. Overton stated that the *Student Choice Initiative* would impact student government and societies, which were identified as non-essential services. He noted that student government and societies provided a wide range of services that complemented services provided by the administration, and added that the ability to opt out of student society fees had the potential to significantly impact these areas.

On motion duly moved, seconded and carried

YOUR COMMITTEE APPROVED

THAT subject to confirmation by the Executive Committee,

THAT beginning in the Fall 2019 session, the University of Toronto Mississauga Association of Graduate Students (UTMAGS) fee be increased as follows: (a) an increase of up to \$11.58 per Fall and Winter sessions (full-time only) in the Mississauga U-Pass portion of the fee; and (b) an increase of up to \$7.06 per Fall and Winter sessions (full-time only) in the Mississauga Summer Transit U-Pass portion of the fee.<sup>2</sup>

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<sup>2</sup> Further to UTMAGS' request, the U-Pass Program fees will not be charged to Master of Management and Professional Accounting (MMPA) students or Diploma in Investigative and Forensic Accounting (DIFA) students.

If approved, the total Fall/Winter UTMAGS fee will be up to \$205.08 per session (full-time only), charged to all UTM-affiliated graduate students.

Be it Also Resolved,

THAT subject to confirmation by the Executive Committee,

THAT beginning in the Summer 2019 session, the University of Toronto Mississauga Student Union (legally, the Erindale College Student Union) fee be increased as follows: (a) an increase of \$10.04 per Summer session (full-time and part-time) in the Mississauga Transit U-Pass portion of the fee;

THAT beginning in the Fall 2019 session, the UTMSU fee be increased as follows: (a) an increase of \$0.34 per session (\$0.03 part-time) in the society portion of the fee; (b) an increase of \$0.01 per session (full-time and part-time) in the On Campus First Aid Emergency Response/Erindale College Special Response Team (ECSPERT) portion of the fee; (c) an increase of \$0.02 per session (full-time and part-time) in the Academic Societies portion of the fee; (d) an increase of \$0.01 per Fall and Winter sessions (full-time and part-time) in the Food Bank portion of the fee; (e) an increase of \$0.03 per Fall and Winter sessions (full-time and part-time) in the Student Refugee Program portion of the fee; (f) an increase of \$8.73 per Fall and Winter sessions (full-time and part-time) in the Mississauga Transit U-Pass portion of the fee; and

THAT beginning in the Fall 2019 session, the UTMSU fee charged to Mississauga Academy of Medicine (MAM) students in the Fall and Winter sessions be increased as follows: (a) an increase of \$4.61 per Fall and Winter sessions in the Mississauga Transit Summer U-Pass portion of the fee.

If approved, the total Fall/Winter UTMSU fee will be \$160.80 per session (\$137.98 part-time), charged to all UTM undergraduate students. The total Fall/Winter UTMSU fee for Mississauga Academy of Medicine students will be \$236.35 per session.

## **CONSENT AGENDA**

On motion duly moved, seconded, and carried

## **YOUR COMMITTEE APPROVED**

THAT the consent agenda be adopted and that Item 8 – Report of the Previous meeting, be approved.

## **6. Report on UTM Capital Projects – as at January 31, 2019**

### **7. Reports for Information**

- a. Report 34 of the Agenda Committee (February 25, 2019)
- b. Report 33 of the Campus Affairs Committee (February 11, 2019)

**8. Report of the Previous Meeting:** Report 33 of the UTM Campus Council, January 30, 2019

**9. Business Arising from the Report of the Previous Meeting**

**10. Date of the Next Meeting** – Monday, April 15, 2019 at 4:10 p.m.

The Chair reminded members that the next meeting of the Council was scheduled for Monday, April 15, at 4:10 p.m. in the Council Chamber, William G. Davis Building.

**11. Question Period**

There were no questions.

**12. Other Business**

The Chair stated that Professor Sandy Welsh, Vice-Provost, Students, had planned to attend the meeting to provide an update regarding Provincial Government funding, but was unfortunately unable to attend. The Chair summarized the Provincial Government's announcement of an ancillary fee classification framework, the *Student Choice Initiative*, in which service fees would be classified as essential or non-essential. The initiative allowed students to opt-out of non-essential fees. To date, the University had not received the framework that would guide the policy's implementation.

The meeting adjourned at 5:27 p.m.

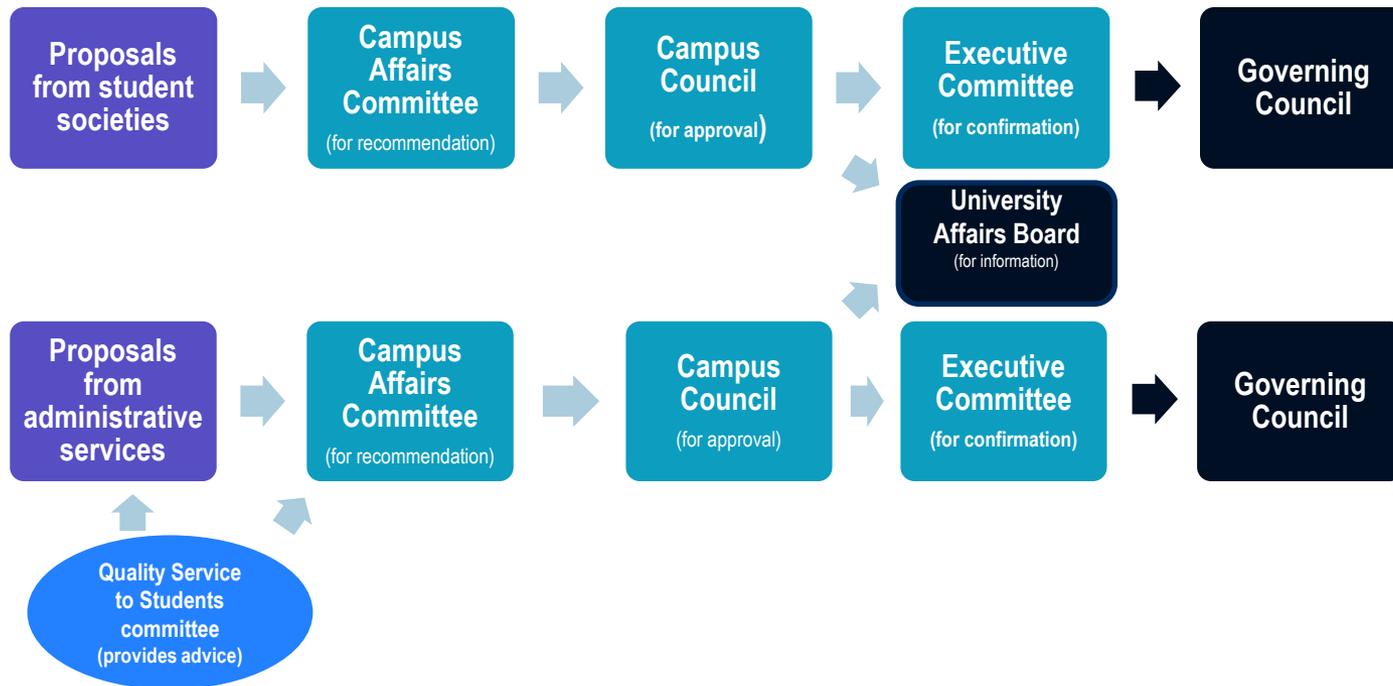
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Secretary  
March 12, 2019

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Chair

# Overview of Fees Processes



# The Protocol

*Memorandum of Agreement between The University of Toronto,  
The Students' Administrative Council, The Graduate Students'  
Union and The Association of Part-time Undergraduate Students  
for a Long-Term Protocol on the Increase or Introduction of  
Compulsory Non-tuition Related Fees*

UT's *Protocol* was created in 1996 pursuant to the Ontario Ministry's requirement to establish "a formal agreement between the institution's administration and student government representatives which set out the means by which students will be involved in decisions to introduce a new or modify an existing compulsory non-tuition related ancillary fee.

## Campus Services

UTM Health & Wellness  
UTM Athletics & Recreation  
UTM Student Services  
    Career Centre  
    Child Care Support  
    Shuttle Services  
    Family Care  
    International Education  
    Centre  
    Student Life Initiatives  
    Handbook &  
    Communications  
    Student Group Space  
    Alcohol Education &  
    Monitoring  
UT-wide Sport & Physical  
Activity\*  
UT-wide Hart House\*

## Divisional Student Societies

UTM Students' Union (UTMSU)  
UTM Association of Graduate  
Students (UTMAGS)  
UTM Athletic Council  
UTM Residence Council  
UTM student radio CFRE  
UTM student newspaper *The  
Medium*  
MMPA Student Society

## Cross-Divisional Student Societies\*

University of Toronto Students  
Union (UTSU)  
Association of Part-Time  
Undergraduate Students (APUS)  
University of Toronto Graduate  
Students' Union (UTGSU)  
CIUT Community Radio  
The Varsity  
Medical Society

# Summary of Campus Fees for Approval

|                            | 2018-19 fees                  | Proposed<br>2019-20 fees                         | Max allowed<br>without QSS<br>endorsement* |
|----------------------------|-------------------------------|--|--|
| Health & Counselling fee   | \$46.06 (FT)<br>\$9.21 (PT)   | \$50.57 (FT)<br>\$10.11 (PT)<br>endorsed by QSS  | \$52.56 (FT)<br>\$10.51 (PT)               |
| Athletics & Recreation fee | \$197.29 (FT)<br>\$35.74 (PT) | \$203.84 (FT)<br>\$40.77 (PT)<br>endorsed by QSS | \$227.77 (FT)<br>\$45.55 (PT)              |
| Student Services fee       | \$189.90 (FT)<br>\$37.98 (PT) | \$193.28 (FT)<br>\$38.66 (PT)<br>endorsed by QSS | \$201.48 (FT)<br>\$40.29 (PT)              |

\* Max calculated using a Protocol-defined worksheet with a specified Consumer Price Index and UT Index calculation, with the lesser as a permanent increase and the greater as a temporary, 3-year increase.

# Advisory Group Consultations

## Career Centre

- October 30, 1 pm
- November 13, 1 pm

## Centre for Student Engagement

- October 23, 1 pm
- November 6, 1 pm

## Health & Counselling Centre

- November 1, Noon
- November 8, Noon

## International Education Centre

- October 25, 3 pm
- November 1, 3 pm

## Shuttle Bus

- October 26, 10 am
- November 2, 10 am

## Early Learning Centre & Family Care

- November 1, Noon
- November 12, 10:30 am

# Status

- Campus services completed consultations with users, students at large and QSS advisory groups; directors/managers developed and presented proposals to QSS for endorsement.
- Voting occurred Jan. 21 and the three proposed fees were endorsed by majorities of all QSS voting members and QSS student voting members.